Tokyo Institute of Technology
International Graduate Program (A)
Commencing in October 2014
Overseas Application (2nd Round)

Admission Date: October 1, 2014
Number of Admitted Students: A few students in each program
Types of Programs: Integrated Doctoral Education Program, Master’s Program, Doctoral Program
Application Period: March 20, 2014 – May 7, 2014

List of Faculties, IGP(A) 2014 (2nd Round)

Application Form Download

[ Application Requirements ]
Application Form (PDF file)

[ Application Requirements for students specified Herein only ]
Application Form for Individual Assessment of Admission Eligibility (PDF file) /

NOTE : Do not change the downloadable form.

1. General Prospectus
Tokyo Institute of Technology (Tokyo Tech) launched its International Graduate Program in October 2007 as an opportunity for qualified international students, who may have little or no knowledge of the Japanese language, to enroll in Tokyo Tech’s Master’s or Doctoral Programs and pursue an advanced degree in Japan.

With a diverse group of academic departments participating in this program, students should be able to find a department in which to further their research, acquire broader knowledge and understanding, and conduct advanced long-term research in a field that best matches their interests and background.

There is no Japanese language requirement for this program as lectures and seminars are held in English. However, students are given opportunities to attend Japanese classes on a regular basis in order to better adapt to daily life in Japan.
A limited number of students with outstanding academic records are eligible to apply for a scholarship from Japan’s Ministry of Education, Culture, Sports, Science and Technology (MEXT) with a recommendation from Tokyo Tech.

2. Programs
The International Graduate Program offers a choice of seven English-language based curricular programs related to the 36 departments of Tokyo Tech and enables students to obtain a Master’s or Doctoral degree. There are three types of programs: the Integrated Doctoral Education Program, Master’s Program and Doctoral Program. Some curricular programs are set up as an Integrated Doctoral Education Program, designed to combine the Master’s Program and Doctoral Program so that graduate students can obtain both degrees within three to five years.
For this 2nd round, the only one program below calls for applicants.

1) International Program on Earthquake Engineering

List of Departments & Programs

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<th>International Graduate Program</th>
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<th>Type of Program</th>
<th>Related Departments</th>
<th>Graduate School</th>
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<tr>
<td>International Program on Earthquake Engineering</td>
<td>Earthquake Engineering</td>
<td>Integrated Doctoral Education Program</td>
<td>Built Environment, Environmental Science and Technology</td>
<td>Interdisciplinary Graduate School of Science and Engineering</td>
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<td>Architecture and Building Engineering</td>
<td>Graduate School of Science and Engineering</td>
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<td>Civil Engineering</td>
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<td>Mechanical and Environmental Informatics</td>
<td>Graduate School of Information Science and Engineering</td>
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*Syllabi (for reference)*

N.B. There are three types of programs in the International Graduate Program (A): Integrated Doctoral Education Program, Master’s Program, and Doctoral Program. Each program is outlined below.

1) Integrated Doctoral Education Program
This is a combined Master’s and Doctoral Program, and is considered to be one continuous course of study, which cannot be divided into two separate programs. In the Master’s part, students who demonstrate outstanding academic performance during the program may be able to reduce their period of study. Similarly, in the Doctoral part, students who demonstrate outstanding academic and research performance during the program may be able to reduce their period of study. Such students may be able to complete the entire Master’s and Doctoral Program in the minimum period of three
years.
Conventionally, in a Japanese postgraduate program, students studying for a Master’s degree must take 30 credits or more within a two-year period. For a Doctoral degree, an additional three years of study follows the Master’s Program. The Integrated Doctoral Education Program requires students to enroll in the Tokyo Tech master’s program, regardless of whether or not they have already earned a Master’s degree. A maximum of 10 credits of previously earned credits from a graduate school may be transferred to Tokyo Tech upon approval.

2) Master’s Program
Students enrolled in the Master’s degree program are expected to successfully complete their supervised studies within two years. To attain the Master’s degree, students need to earn a designated number of credits outlined by the department in a predetermined program of study; complete and receive approval of their research thesis; and pass a comprehensive final examination. Students who demonstrate outstanding academic performance during the program may be able to reduce their period of study.

3) Doctoral Program
Students enrolled in the Doctoral degree program are expected to successfully complete their supervised study within three years. To attain the Doctoral degree, students need to earn a designated number of credits outlined by the department in a predetermined program of study; complete and receive approval of their research thesis; and pass a comprehensive final examination. Students who demonstrate outstanding academic and research performance during the program may be able to reduce their period of study.

3. Eligibility
Non-Japanese citizens, not residing in Japan, who will be able to arrive in Japan prior to the enrollment period and who also satisfy one of the following conditions:

A. Integrated Doctoral Education Program & Master’s Program
(1) Persons who have successfully completed 16 years of education outside of Japan or who are expected to do so by September 30, 2014.
(2) Persons who have graduated from a university or college in Japan.
(3) Persons whose countries do not require 16 years of education to obtain a university-level education must satisfy both of the conditions noted below and be recognized by the Tokyo Institute of Technology Graduate School as having equivalent to or higher academic ability than that of graduates of a Japanese university.
   a. Persons who have spent at least one year as a research student or research fellow at a university or research institution in or outside of Japan after successfully obtaining a bachelor’s degree.
b. Persons who are at least 22 years old by September 30, 2014.

B. Doctoral Program
(1) Persons who have successfully obtained a degree equivalent to a Master's degree or a professional degree at a university or college outside of Japan or who are expected to do so by September 30, 2014.
(2) Persons who have obtained a Master's degree or a professional degree in Japan.
(3) Persons who do not meet the eligibility conditions (1) or (2) but are individually assessed and recognized by the Tokyo Institute of Technology Graduate School as having academic abilities equivalent to or higher than that of a holder of a Master's degree or professional degree and are at least 24 years old by September 30, 2014.

The Application Form for Individual Assessment of Admission Eligibility and supplemental documents are required for applicants who are requesting special admissions consideration based on the eligibility condition A(3) or B(3) for the Integrated Doctoral Educational & Master's or Doctoral Program. Applicants will be informed of the results of their individual assessment of admission eligibility in mid-June 2014.

N.B. The admission of applicants expecting to graduate from a university or college will be revoked should the applicant fail to either graduate or obtain a Master's or professional degree by September 30, 2014.

* Those who have already applied for other graduate programs of Tokyo Tech and are being evaluated, or who have already been admitted to enroll to Tokyo Tech are not eligible to apply for this 2nd round application.

4. Application Procedures
Prior to submitting application materials to the Admissions Division, applicants must arrange for a Tokyo Tech faculty member to serve as an academic advisor. In order to be considered for admission, applicants must first find an academic advisor. Applicants are required to communicate directly with their intended academic advisor at Tokyo Tech and obtain the consent of the desired faculty member to serve in this capacity.

Applicants need to directly contact the intended academic advisor via email and provide a self-introductory statement and a letter of intent for their period of study at Tokyo Tech. Applications will not be considered without the consent of a Tokyo Tech faculty member who will act as their academic advisor.

For further information on our faculty members, such as email addresses and contact information, please refer to the “Star Search” (Researchers’ Database) on Tokyo Tech’s homepage.

Some academic advisors may require the submission of additional documents before the stated deadline.
## Application Requirements

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<tr>
<th>No.</th>
<th>Required Documents</th>
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<tr>
<td>1</td>
<td><strong>Application Form</strong> (attached form: original, no photocopies)</td>
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<tr>
<td>2</td>
<td><strong>Field of Study and Study Program [Research Proposal]</strong> (attached form)</td>
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<tr>
<td>*3</td>
<td><strong>Official Academic Transcripts</strong> from both undergraduate and graduate schools (original or certified copies)</td>
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</table>
| *4  | **Certificate of Graduation or Expected Graduation** from both undergraduate and graduate schools (original or certified copies)  
If the applicant is graduating early or has skipped a year, please submit an official document or letter issued by the school indicating this fact. |
| 5   | **Summary of Thesis** (free format)  
1) For applicants to the Master’s or Integrated Doctoral Education Programs: an outline of your study or research in your undergraduate course.  
2) For applicants to the Doctoral Program: a summary of your thesis; if the applicant has not written a Master’s thesis, he/she should write out and submit the details of the Master’s Program research  
[Applicants under Eligibility for Doctoral Program (3) are not required to submit this.] |
| 6   | **English Proficiency Test Score Report** (original, no photocopies)  
Applicants are required to submit English proficiency test score reports from TOEFL-iBT, TOEFL-PBT, TOEIC or the IELTS Academic Module taken on or after May 8, 2012. Score reports from the Institutional Testing Program of TOEFL and TOEIC (TOEFL-ITP, TOEIC-ITP, TOEIC-IP) or other proficiency tests not specifically listed above will not be accepted.  
Applicants can request ETS or the British Council to send an official score report directly to Tokyo Institute of Technology. Tokyo Institute of Technology’s institutional code number for TOEFL is “0215”.  
It is possible that native English speakers or students who have been awarded an undergraduate and/or graduate degree* from an institution where all instruction was in English may not be required to submit English proficiency test scores. Such applicants should consult with their intended academic advisor prior to submission of the application form to verify that they are waived from this application requirement.  
Whether or not an applicant needs to provide English proficiency test score reports will be determined by the academic advisor’s department (and not automatically waived).  
*Undergraduate and graduate degrees should be equivalent to the Japanese educational definitions of undergraduate, Master’s or Doctoral program degrees. |
**Recommendation Letter from the Dean or equivalent official of the applicant’s home university** from both undergraduate and graduate schools addressed to the President of Tokyo Institute of Technology (free format) (original, no photocopies) This form must be submitted from the university the applicant attended for full time study.

**Evaluation Sheet with a Recommendation Letter from a Supervisor, Head of Department, etc. of the last university attended** to verify the potential of the applicant (attached form) (original, no photocopies)

**Consent of a Tokyo Institute of Technology Faculty Member**
Attach email correspondence or any other proof to verify that a Tokyo Tech faculty member has consented to be the applicant’s academic advisor during the intended period of study at Tokyo Tech.

**Applicant’s Passport** (one photocopy of the page or pages with the applicant’s name, nationality, date of birth and photo)

N.B. Documents No. 3 & 4: Original documents written in a language other than English or Japanese must be accompanied by a certified English or Japanese translation. Translations should be certified by a public institution or the issuing university.

**Application Requirements for Individually Assessed Students**

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<th>No.</th>
<th>Required Documents</th>
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<tr>
<td>1</td>
<td>Application for Individual Assessment of Admission Eligibility (attached form) with the following supplemental documents:</td>
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<tr>
<td></td>
<td>1) Integrated Doctoral Education &amp; Master's Programs</td>
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<td>• Certificate of Enrollment as a research student/fellow after graduation from an undergraduate course of study at a university</td>
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<td>2) Doctoral Program</td>
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<td>• Research Achievements</td>
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<td>• Outline of Research (free format, approximately 300 words)</td>
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The form is only for applicants who are requesting special admissions consideration based on the eligibility condition (A3 or B3) for the Integrated Doctoral Educational & Master's or Doctoral Programs, as outlined in Section 3 (Eligibility) in this application guide.

**Submission of Application Documents**
The completed application documents must reach the Admission Division **no later than May 7, 2014 by registered mail, courier service or a similar service.**

Mailing Address: 
Admission Division
Student Service Department
TOKYO INSTITUTE OF TECHNOLOGY
2-12-1 Ookayama, Meguro-ku, Tokyo 152-8550 JAPAN
Tel: +81-3-5734-3990
Note:
1) Tokyo Tech will not accept any documents received after the stated deadline or any incomplete applications.
2) Tokyo Tech cannot respond to inquiries regarding receipt of individual application documents. The applicant is responsible for the tracking and receipt of all materials. Tokyo Tech strongly encourages sending the documents by registered mail, courier service or a similar service that provides tracking numbers and receipt verification services.
3) Submitted documents will not be returned under any circumstances. Tokyo Tech will not provide photocopies of the submitted documents. Please keep a copy of all documents for personal reference. In cases when that a document cannot be re-issued, please submit a certified copy instead.
4) Offer of admission may be withdrawn at any time, even after enrollment, if the application documents are found to be invalid or contain false information.

5. Admission Decision
The admission decision will be made based on the application, academic transcripts, related documents, and screening and interview processes (including an Internet-based interview). Notification of admission results will be sent to all applicants in mid-July.

6. Scholarships
1) MEXT
Applicants with outstanding academic performance records are eligible to apply for a scholarship from Japan’s Ministry of Education, Culture, Sports, Science and Technology (MEXT). The scholarship provides round-trip airfare to Japan, and a monthly stipend according to the regulations of MEXT. The monthly stipend is ¥147,000 (JPY) for Master’s Program students and ¥148,000 (JPY) for Doctoral Program students. (*This stipend is subject to change as specified by the regulations of the MEXT Scholarship program.) Successful MEXT Scholarship recipients are not required to pay application, admission, or tuition fees. The candidates nominated for MEXT Scholarship will be noticed together with the admission decision in mid-July. The notification of scholarship recipients will be sent to applicants in early August at latest.

Qualification criteria for the MEXT Scholarship are outlined in the attached document.

Integrated Doctoral Education Program participants are required to achieve a satisfactory level of performance while enrolled in the Master’s Program, in order to continuously receive the MEXT Scholarship benefits in the Doctoral Program.

The allocation of MEXT Scholarships for International Graduate Program (A) Commencing in October 2014
2) JASSO
The applicants who enroll in Tokyo Tech without the Japanese Government (MEXT) Scholarship have the chance to apply for the ‘Monbukagakusho Honors Scholarship for Privately Financed International Students’ from the Japan Student Services Organization (JASSO).
Please note that those who are granted any other scholarship cannot apply for this scholarship. (The monthly amount of this scholarship is ¥65,000 (JPY). The monthly amount is subject to change as specified by JASSO.) This scholarship will be paid from October, 2014 either to March, 2015 (6 months) or to March, 2016 (18 months). You should pay the entrance and the tuition fees even when you are selected as a recipient of this scholarship.

7. Application, Admission and Tuition Fees
Applicants who do not receive the MEXT scholarship will be required to pay the following application fee:

| Application Fee | ¥30,000 (JPY) |

Students admitted to the International Graduate Program (A) who do not receive the MEXT Scholarship will be required to pay the following fees:

| Admission Fee       | ¥282,000 (JPY) |
| Tuition Fee (yearly) | ¥535,800 (JPY) |

(The admission and tuition fees are subject to change.)

Applicants will be informed of the method of payment in mid-July when they are notified of their admission results.

Admission fee and tuition fee can be exempted or their payment can be postponed upon request. Students who wish for exemption of the admission fee and tuition fee or postponement of their payment should submit applications which will be distributed in the middle of September 2014.

Teaching or Research Assistantship for the Doctoral Program
In an effort to ease the financial burden incurred by Doctoral students, Tokyo Tech has established a Teaching and Research Assistantship (TRA) which covers the tuition fees. Doctoral students who have enrolled and paid the aforementioned fees may be eligible to apply for financial aid through a Teaching or Research Assistantship and receive a sum equivalent to their tuition fees.

Inquiries
Admission Division, Student Service Department
TOKYO INSTITUTE OF TECHNOLOGY