

**Tokyo Institute of Technology International Graduate Program(C)
Commencing in September 2017 Overseas Application
【CHECKLIST】**

- 1) The application should be typed if possible, or neatly handwritten in block letters.
- 2) Numbers should be in Arabic numerals.

Name in full (family name, first name)	Nationality

【Intended Program】

Please fill in the name of your intended department and major. As for the exact name of the department, please refer to the Application Guide.

Faculty members are affiliated with schools and assigned to teach for majors. Students must select a major that is indicated on the lists of faculties. Please ask your intended academic supervisor which major you should select. Requirements for completion of a degree are stipulated for each major.

Intended department: _____

Intended major: _____

Please check your intended degree program. **You must consult your intended academic supervisor as laboratories may not always admit applicants at both degree levels.**

- Master's Program Doctoral Program

Please fill in the name of your intended academic supervisor. Prior to submitting your application materials to the Admissions Division, you must arrange for a Tokyo Institute of Technology faculty member to serve as your academic supervisor in order to be considered for admittance.

Intended academic supervisor: _____

【Admission Result】

Notification of admission result will be mailed to you in July 2017.

Please provide your address, telephone and facsimile numbers, and the email address at which we can reach you from July on.

Address: _____

Postal code: _____ Country: _____

Phone number: _____

Facsimile number: _____

E-mail: _____

***Attention**

If any of the above information changes after submitting your application materials, please inform the Admissions Division at Tokyo Institute of Technology immediately.

The following checklist will assist you with preparing the required documents for your application.

【Application Requirements】

- 1. Application Form (attached form, original, no photocopies)
- 2. Field of Study and Study Program [Research Proposal] (attached form)
- 3. Official Academic Transcripts from both undergraduate and graduate schools (originals or certified copies)
- 4. Certificate of Graduation or Expected Graduation from both undergraduate and graduate schools (originals or certified copies)
If the applicant graduated or is graduating early or has skipped a grade or year, an official document or letter issued by the school indicating as such
- 5. Summary of Thesis or Research (free format)
 - 1) For applicants to the Master's Program: an outline of your study or research in your undergraduate course.
 - 2) For applicants to the Doctoral Program: a summary of your thesis or, if the applicant has not written a master's thesis, a summary of the master's program research
Applicants for the Doctoral Program under eligibility condition B(3) are not required to submit this.
- 6. English Proficiency Test Score Report (original, no photocopies)
Please be sure to check the following box(es) when you have sent your request to the ETS/British Council to send an official score report directly to Admissions Division, and write down the "test date."
Tokyo Institute of Technology's institutional code number for TOEFL is "0215."
When you DO NOT submit an official score sheet directly to Admissions Division from ETS/British Council, please leave it blank.
 - TOEFL (test date: . . .)
 - IELTS (test date: . . .)
- 7. Evaluation Sheet with Recommendation (in a single document) from a supervisor or head of department or similar official at the last university attended to verify the potential of the applicant (attached form, original, no photocopies)
- 8. Consent of a Tokyo Institute of Technology Faculty Member
- 9. Applicant's passport (one photocopy of the pages with the applicant's name, nationality, date of birth, and photo)
- 10. Application Fee: ¥ 30,000 (JPY)
Attach a printout of the "Payment Verification" page from the website.

【Application Requirements for Individual Assessment】

- Application for Individual Assessment of Admission Eligibility (attached form) with the following supplementary documents:
 - 1) For applicants to the Master's Program:
 - Certificate of Enrollment as a research student/fellow after graduation from an undergraduate course of study at a university

2) For applicants to the Doctoral Program

- Research Achievements
- Outline of Research (free format, approximately 300 words)

This form is only for applicants requesting special admission consideration based on the eligibility condition A(4) and A(5) (A(3), if applicable) for the Master's Program, or B(3) for the Doctoral Program, as set forth in Section 3, "Eligibility" in the application guide.

【Scholarship】

Applicants who wish to apply for the scholarship are required to check the following box, fill in the designated scholarship application form, and prepare the other necessary documentation.

- MEXT(-SGU-) (the Japanese Government Scholarship)
- JASSO
- Asian Development Bank – Japan Scholarship Program (ADB-JSP)
- Hino Motors Scholarship

Please state if you will receive any financial assistance from any organization to support your study in Japan, and if so, the name of the organization and amount of monthly stipend.

Application for Admission to Tokyo Institute of Technology

International Graduate Program (C) Commencing in September 2017

Overseas Application

INSTRUCTIONS

1. Type application, if possible, or write neatly by hand in block letters.
 2. Use Arabic numerals.
 3. Write years in the Anno Domini system.
 4. Write proper nouns in full without abbreviation.
- ※ Personal data entered in this application will only be used for selection and contact purposes.

1-1) Name in full, in your native language

_____, _____, _____
(Family name/Surname) (Given name) (Middle name)

1-2) In Roman capital letters

_____, _____, _____
(Family name/Surname) (Given name) (Middle name)

※ Please write your name exactly as it appears in your passport.

2-1) Nationality

2-2) Possession of Japanese nationality

Yes, I have No, I don't have

3) Sex

Male Female

4) Marital Status

Single Married

5) Date of birth

19 _____
Year Month Day

6) Present address, telephone / facsimile number, and E-mail address

Present address _____

Telephone/facsimile number _____

E-mail address _____

* If possible, write an E-mail address that can be used continuously before, during and after you stay in Japan.

7) Field of specialization studied in the past (Be as detailed and specific as possible.)

Paste your photograph or digital image taken within the past 6 months. Write your name and nationality in block letters on the back of the photo.

(photo size: 4.5cm×3.5cm)

8) Academic background

	Name and Address of School	Year and Month of Entrance and Completion	Duration of Attendances	Diploma or Degree awarded, Major subject, Skipper years/levels
Primary Education Elementary School	Name Location	From To	years and months	
Secondary Education Middle School	Name Location	From To	years and months	
High School	Name Location	From To	years and months	
Tertiary Education Undergraduate	Name Location	From To	years and months	*-1
Graduate Level	Name Location	From To	years (年) and months	
Total years of schooling mentioned above			_____ Years and _____ months	

- Notes:
1. Exclude kindergarten education and nursery school education.
 2. Preparatory education for university admission is included in secondary education.
 3. If the applicant has passed the university entrance qualification examinations, indicate this in the column with “*-1.”
 4. Any school years or levels skipped should be indicated in the fourth column (Diploma or Degree Awarded, Major Subject, Skipped Years/Levels). (Example: Graduated high school in 2 years.)
 5. If you attended multiple schools at the same level of education due to moving house or readmission to university, then write the schools in the same column and include the number of years of study and current status for each school.
 6. Calculate and write the total number of years studied based on duration as a student. (including extended leave such as summer vacation)
 7. You may use a separate piece of paper if the above space is insufficient. In such a case, please stipulate that the information is on a separate page.

9-1) Have you ever written a papers (including graduation theses)?

Yes, I have. No, I have not.

9-2) State the titles or subjects of books and papers (including graduation theses) authored by applicant, if any, with the name, address of publisher and the date of publication.

10-1) Currently have a job?

Yes, I have No, I don't have

10-2) If you have a job, please fill in employer's name

10-3) Employment record: Begin with the most recent employment and exclude part-time work.

Name and location of organization	Period of employment	Position	Type of work
	From To		
	From To		

* If the blank spaces above are not sufficient for the information required, please attach a separate sheet

11) Person to be notified in applicant's home country in case of emergency:

i) Name in full:

ii) Address, telephone/facsimile number, and E-mail address

Present address

Telephone/facsimile number

E-mail address

iii) Occupation:

iv) Relationship to applicant:

12) Visits or stays in Japan List from your most recent visits.

Date	Purpose
From To	
From To	

13) Term you wish to study in Japan

- a) By the end of master's degree course completion (Years)
- b) By the end of doctoral course completion (Years)

(I understand and accept all the matters stated in the Application Guidelines for International Graduate Program (C) Commencing in September 2017, and hereby apply for this admission.)

Date of application:

Applicant's signature:

Applicant's name

(in Roman capitals letters) :

Field of Study and Study Program [Research Proposal]

Full name in native language

_____,
(Family name)

(First name)

(Middle name)

Nationality

Note:

- 1) State the outline of your major field of study on this side and the details of your study program on the backside of this sheet in concreteness.
- 2) This section will be used as one of the most important references for selection.
Statement must be typewritten or written in block letters.
- 3) Additional sheets of paper may be attached if necessary.
- 4) If you have Japanese language ability, write in Japanese.

1. Field of study

2.Study program in Japan in detail and concreteness



TOKYO INSTITUTE OF TECHNOLOGY

Evaluation sheet with Recommendation

This form should be completed by a supervisor, head of department or similar official at the last university attended.

Name of the applicant

Last name (Surname)

First name

Middle name

*On the following scales, please rate the applicant in relation to others in the same year in your department/university.
The rating should reflect the applicant's academic record and other objective data.*

	Top 2%	Top 5%	Top 10%	Top 20%	Middle 50%
	Truly Exceptional	Excellent	Very Good	Good	Average
Academic Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity and Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please continue on the reverse side.

Instructions :

Please write candidly and analytically about the applicant's qualifications and potential to carry out advanced study in the field specified. Highlighting both strong and weak points will be helpful in describing such attributes as motivation, intellect, maturity, and other relevant characteristics. Specific examples are far more useful than generalizations. If you prefer to write a letter instead, please attach it to this form.

In summary, my recommendation for this applicant is:

very strong strong average below average

Name of recommender: _____

Position or title: _____

Institution: _____

Address: _____

E-mail: _____

Signature: _____ Date _____

Mailing Instructions : Please enclose this form, sign across the seal, and return it to the applicant for enclosure with the application form.