

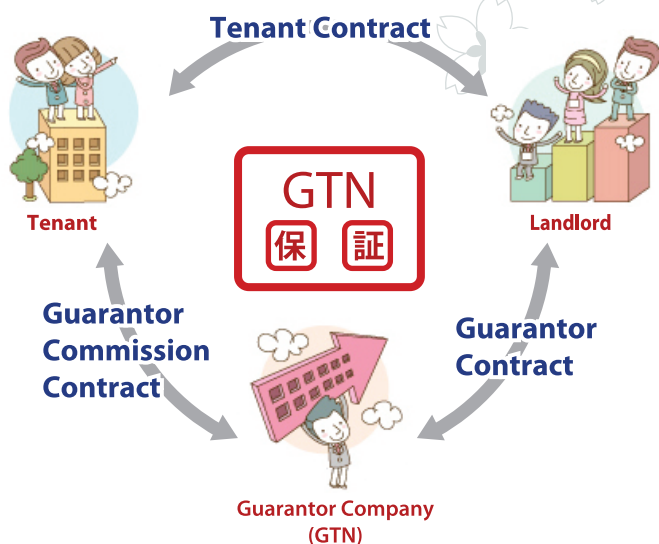
Dear Students in Tokyo Institute of Technology

Introduction of GTN Guarantor Service



About GTN

GTN is a guarantor company for foreigners who plan to sign an lease apartment in Japan. GTN supports Japanese, Korean, Chinese, and English. So please feel free to contact us.



※What is a Guarantor?

A guarantor is required when you applying to rental housing. The guarantor person has responsibility to pay unpaid rent. Generally the guarantor should be someone close to you such as your family member since there are difficulties to find a guarantor person for foreigners, many of them use a guarantor company.

■ Initial Guarantor service Fee (This fee is for GTN is being your guarantor company)
30% of total monthly rental fee, including maintenance fee and parking fee.
(Special price for students of Tokyo Institute of Technology.)
※Minimum guarantor service fee is 20,000 Yen.
e.g. If your monthly rent is 38,000Yen, your guarantor service fee will be 20,000Yen instead of 19,000Yen.

■ Annual Guarantor service fee
10,000Yen/year
You will be required to pay annual guarantor fee yearly. The bill will be sent to your apartment. Please make a payment at convenience stores.

Process GTN Guarantor Examination

■ Required documents for examination ※Please submit it to your real estate agency.

- ① Resident Card - Copy of front and back (Alien Registration Card is also available.)
- ② Student Card - Copy of front and back
(Admission letter or a letter of acceptance is also available in case you haven't entered school yet)
- ③ Passport - Copy of the first page

■ Emergency contact information ※Please submit this information to your real estate agency.

- ① One of your parents
- ② One of acquaintances who live in Japan (Friend is also available. Regardless of nationality)

■ From finding a rental apartment to GTN examination

- ① Apply for a rental apartment.
- ② Please fill out GTN's application form when you fill out the tenant application.
- ③ Please submit the copy of your resident card, student card and passport.
- ④ GTN will contact you for your examination.
- ⑤ GTN will also contact your parent and acquaintance for your examination.
※ Please notify your emergency contact people that we GTN will contact them for examination.
- ⑥ After your examination is fully finished,
please fill out GTN's contract form and put your seal (or signature) on it.

GTN supports all foreigners for their pleasant life in Japan!

If you have any problem while living in your apartment, please contact our trust call center.
We support Multilanguage (Japanese, Korean, Chinese and English)

03-5155-4674 (AM10:00~PM18:30)



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