

**Tokyo Institute of Technology International Graduate Program(C)**  
**Commencing in April 2020**  
**【CHECKLIST】**

- 1) The application should be typed if possible, or neatly handwritten in block letters.
- 2) Numbers should be in Arabic numerals.

Name in full (family name, first name)	Nationality

**【Intended Program】**

Please fill in the name of your intended department and major. As for the exact name of the department, please refer to the Application Guide.

**Faculty members are affiliated with schools and assigned to teach for majors. Students must select a major that is indicated on the lists of faculties. Please ask your intended academic supervisor which major you should select. Requirements for completion of a degree are stipulated for each major.**

Intended department: \_\_\_\_\_

Intended major: \_\_\_\_\_

Please check your intended degree program. **You must consult your intended academic supervisor as laboratories may not always admit applicants at both degree levels.**

- Master's Program       Doctoral Program

Please fill in the name of your intended academic supervisor. Prior to submitting your application materials to the Admissions Division, you must arrange for a Tokyo Institute of Technology faculty member to serve as your academic supervisor in order to be considered for admittance.

Intended academic supervisor: \_\_\_\_\_

**【Admission Result】**

Notification of admission result will be mailed to you in **mid-December 2019**.

Please provide your address, telephone, and the email address at which we can reach you.

Address: \_\_\_\_\_

\_\_\_\_\_

Postal code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\*Attention:** If any of the above information changes after submitting your application materials, please inform the Admissions Division at Tokyo Institute of Technology immediately.

The following checklist will assist you with preparing the required documents for your application.

## **【Application Requirements】**

- 0. Checklist (original, no photocopies)
  - 1. Application Form (original, no photocopies)
  - 2. Field of Study and Study Program [Research Proposal]
- \* For Documents 0-2, both a hard copy and an electronic file must be submitted.  
Please send them to the Admission Division at [ryugakusei@jim.titech.ac.jp](mailto:ryugakusei@jim.titech.ac.jp)
- 3. Official Academic Transcripts (originals or certified copies)
  - 4. Certificate(s) Confirming Graduation and Degree or Expected Graduation and Degree from the last university attended (originals or certified copies)
  - 5. Summary of Thesis or Research (free format)
    - 1) For applicants to the Master's Program: an outline of your study or research in your undergraduate course.
    - 2) For applicants to the Doctoral Program: a summary of your thesis or, if the applicant has not written a master's thesis, a summary of the master's program research  
Applicants for the Doctoral Program under eligibility condition B(3) are not required to submit this.
  - 6. English Proficiency Test Score Report (original, no photocopies)

Please be sure to check the following box(es) when you have sent your request to the ETS/British Council to send an official score report directly to Admissions Division, and write down the "test date."  
Tokyo Institute of Technology's institutional code number for ETS is "0215."  
When you DO NOT submit an official score sheet directly to Admissions Division from ETS/British Council, please leave it blank.

    - TOEFL (test date: . . . )
    - TOEIC (test date: . . . )
    - IELTS (test date: . . . )
  - 7. Evaluation Sheet with Recommendation (in a single document) from a supervisor or head of department or similar official at the last university attended to verify the potential of the applicant (attached form, original, no photocopies)
  - 8. Consent of a Tokyo Institute of Technology Faculty Member
  - 9. Applicant's passport  
(one photocopy of the pages with the applicant's name, nationality, date of birth, and photo)
  - 10. Application Fee: ¥ 30,000 (JPY)  
Attach a printout of the "Payment Verification" page from the website.

## **【Application Requirements for Individual Assessment】**

- Application for Individual Assessment of Admission Eligibility (attached form) with the following supplementary documents:
  - 1) For applicants to the Master's Program:
    - Certificate of Enrollment as a research student/fellow after graduation from an undergraduate course of study at a university
  - 2) For applicants to the Doctoral Program
    - Research Achievements
    - Outline of Research (free format, approximately 300 words)

This form is only for applicants requesting special admission consideration based on the eligibility condition A(4) and A(5) (A(3), if applicable) for the Master's Program, or B(3) for the Doctoral Program, as set forth in

Section 3, "Eligibility" in the application guide.

**【Scholarship】**

Applicants who wish to apply for the scholarship are required to check the following box, fill in the designated scholarship application form, and prepare the other necessary documentation.

- MEXT(-SGU-) (the Japanese Government Scholarship)
- JASSO \*Overseas Applicants Only
- Asian Development Bank-Japan Scholarship Program (ADB-JSP)

Please state if you will receive any financial assistance from any organization to support your study in Japan, and if so, the name of the organization and amount of monthly stipend.

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**【VISA】**

Applicants residing outside Japan and planning to apply for a College Student Visa are required to check the following box.

- College Student VISA

## Application for Admission to Tokyo Institute of Technology International Graduate Program (C) Commencing in April 2020

### 記入上の注意

1. タイプまたは手書きでブロック体で明瞭に記入すること。
2. 数字は算用数字を用いること。
3. 年号はすべて西暦とすること。
4. 固有名詞はすべて正式な名称とし、一切省略しないこと。

### INSTRUCTIONS

1. Type application, if possible, or write neatly by hand in block letters.
2. Use Arabic numerals.
3. Write years in western calendar.
4. Write proper nouns in full without abbreviation.

※本申請書に記載された個人情報については、本選考のため以外には使用しない。

※ Personal data entered in this application will only be used for selection purpose.

1.氏名 Name	自国語 Native language	Surname (姓)	Given name (名)			Middle name (ミドルネーム)
	アルファベット Alphabet	Surname (姓)	Given name (名)			Middle name (ミドルネーム)
※綴りはパスポートの表記と同一にすること Write your name exactly as it appears in your passport.						
2.性別 Gender	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female		3. 結 婚 歴 Marital Status	<input type="checkbox"/> 独身 Single <input type="checkbox"/> 既婚 Married		写真(4.5cm×3.5cm) Photo Paste your photo or digital image taken within 6 months. Write your name and nationality on the back of the photo. 6ヶ月以内に撮影した写真またはデジタル画像を貼ること。写真の裏面に名前と国籍を書くこと。
4.国籍 Nationality						
5.日本国籍 Japanese Nationality	<input type="checkbox"/> 無 NO	<input type="checkbox"/> 有 YES				
6.生年月日 Date of Birth		年 yyyy	月 mm	日 dd	年齢 (2020/4/1現在) Age (As of April 1,2020)	歳 yrs
7.(1)現住所 Current Address					国名 Country	
(2)電話番号 Phone number				(4) Email		
※可能な限り、渡日前～日本留学中～帰国後にわたり使い続けることが予想されるEmailアドレスを記入すること。 You are suggested to write an email address that can be used continuously before, during and after your stay in Japan.						

8. 学歴 Academic record

**INSTRUCTIONS**

1. 幼稚園・保育所教育は含まれない。  
 2. 「大学予備教育」は後期中等教育に含まれる。  
 3. 「大学入学資格試験」に合格している場合には、その旨「特記事項」欄に記入すること。  
 4. 「飛び級」をしている場合には、その旨を「特記事項」欄に記入すること。(例)高校3年次を飛び級により短期卒業)  
 5. 住居の移転や大学の再入学等を理由に、同教育課程で複数の学校に在籍していた場合は、同じ欄に複数の学校の在籍を記載し、すべての修学状況を修学年数に含めること。  
 6. 修学年数合計は在籍期間を算出し、記入すること。(長期休暇も含める)  
 7. 下記に書ききれない場合は、別紙に記入することも可能。しかしその場合は、別紙に記入する旨を明記すること。

1. Exclude kindergarten education and nursery school education.  
 2. Preparatory education for university admission is included in upper secondary education.  
 3. If the applicant has passed the university entrance qualification, indicate this in the Remarks column.  
 4. Any school years or levels skipped should be indicated in the Remarks column. Example: Skipped senior year for the early graduation.  
 5. If you attended multiple schools at the same level of education due to moving house or readmission to university, then write the schools in the same column and include the number of years of study and current status for each school.  
 6. Calculate and write the total number of years studied based on the duration as a student. (including extended leaves such as summer vacation)  
 7. You may use a separate piece of paper if the space below is insufficient. In such a case, please stipulate that the information is on a separate page.

初等教育 (小学校)  Primary Education (Elementary School)	学校名 Name										
	所在地 Location	州・省State/Province					市・町 City/Town				
	入学 From	年 yyy	月 mm	~	卒業 To	年 yyy	月 mm	修学年数 Duration	年 yrs	か月 mons	
	特記事項 Remarks										
前期中等教育 (中学校)  Lower Secondary Education (Middle School/Junior High School)	学校名 Name										
	所在地 Location	州・省State/Province					市・町 City/Town				
	入学 From	年 yyy	月 mm	~	卒業 To	年 yyy	月 mm	修学年数 Duration	年 yrs	か月 mons	
	特記事項 Remarks										
後期中等教育 (高校)  Upper Secondary Education (Senior High School)	学校名 Name										
	所在地 Location	州・省State/Province					市・町 City/Town				
	入学 From	年 yyy	月 mm	~	卒業 To	年 yyy	月 mm	修学年数 Duration	年 yrs	か月 mons	
	特記事項 Remarks										
高等教育 (大学学部)  Tertiary(Higher) Education (Undergraduate)	学校名 Name										
	所在地 Location	州・省State/Province					市・町 City/Town				
	入学 From	年 yyy	月 mm	~	卒業 To	年 yyy	月 mm	修学年数 Duration	年 yrs	か月 mons	
	学位 Degree						特記事項 Remarks				
高等教育 (大学院)  Tertiary(Higher) Education (Graduate)	学校名 Name										
	所在地 Location	州・省State/Province					市・町 City/Town				
	入学 From	年 yyy	月 mm	~	卒業 To	年 yyy	月 mm	修学年数 Duration	年 yrs	か月 mons	
	学位 Degree						特記事項 Remarks				
高等教育 (大学院)  Tertiary(Higher) Education (Graduate)	学校名 Name										
	所在地 Location	州・省State/Province					市・町 City/Town				
	入学 From	年 yyy	月 mm	~	卒業 To	年 yyy	月 mm	修学年数 Duration	年 yrs	か月 mons	
	学位 Degree						特記事項 Remarks				
修学年数合計(2020年4月1日現在) Total Years of Education (As of April 1, 2020)								修学年数 Duration	年 yrs	か月 mons	

9.過去に専攻した専門分野(できるだけ具体的に詳細に書くこと。) Field of specialization studied in the past (Be as detailed and specific as possible.)			
10.過去に論文を執筆したことがあるか Have you ever written a thesis?	<input type="checkbox"/> ある YES		<input type="checkbox"/> ない NO
11.著書、論文(卒業論文を含む。)があればその題名、出版社名、出版年月日、出版場所を記入すること。 State the titles or subjects of books and papers (including graduation thesis) authored by applicant, if any, with the name, address of publisher and the date of publication.			
12.現職の有無 Do you currently have a job?	<input type="checkbox"/> いいえ NO	<input type="checkbox"/> はい → YES	勤務先名 employer's name
13.職歴(直近2つまで記入すること。アルバイトは除く。) Employment record: Write the 2 most recent employment and exclude part-time work.			
勤務先及び所在地 Name and location of organization	勤務期間 Period of employment	役職名 Position	職務内容 Type of work
	From  To		
	From  To		
14. 緊急の際の母国の連絡先 Person to be notified in applicant's home country in case of emergency.			
氏名 Name			続柄 Relationship
現住所 Current address			職業 Occupation
電話番号/FAX番号 Phone / Facsimile number		Email	
15.日本への渡航及び滞在歴 Past visits or stays in Japan List from your most recent visits.			
期間 Period		渡航目的 Purpose	
From	年 y 月 m ~ To	年 y 月 m	
From	年 y 月 m ~ To	年 y 月 m	
私は2020年4月入学国際大学院プログラム(C)募集要項に記載されている事項をすべて了解し、上記の通り申請資格を満たしていることを確認の上、申請します。 I understand and accept all the matters stated in the Application Guidelines for International Graduate Program (C) commencing in April 2020, and upon confirmation of my qualifications for application as stated above, I hereby apply for the admission.			
申請者署名 Applicant's signature		申請年月日 Date of application	20 年 / 月 / 日 year / month / day

## Field of Study and Study Program [Research Proposal]

Full name in native language

\_\_\_\_\_  
(Family name)

\_\_\_\_\_  
(First name)

\_\_\_\_\_  
(Middle name)

Nationality

\_\_\_\_\_  
Note:

- 1) State the outline of your major field of study on this side and the details of your study program on the backside of this sheet in concreteness.
- 2) This section will be used as one of the most important references for selection.  
Statement must be typewritten or written in block letters.
- 3) Additional sheets of paper may be attached if necessary.
- 4) If you have Japanese language ability, write in Japanese.

### 1. Field of study

## 2.Study program in Japan in detail and concreteness





# TOKYO INSTITUTE OF TECHNOLOGY

## Evaluation sheet with Recommendation

*This form should be completed by a supervisor, head of department or similar official at the last university attended.*

*Name of the applicant*

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Last name (Surname)

First name

Middle name

*On the following scales, please rate the applicant in relation to others in the same year in your department/university.  
The rating should reflect the applicant's academic record and other objective data.*

	Top 2%	Top 5%	Top 10%	Top 20%	Middle 50%
	Truly Exceptional	Excellent	Very Good	Good	Average
Academic Performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity and Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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*Please continue on the reverse side.*

*Instructions :*

*Please write candidly and analytically about the applicant's qualifications and potential to carry out advanced study in the field specified. Highlighting both strong and weak points will be helpful in describing such attributes as motivation, intellect, maturity, and other relevant characteristics. Specific examples are far more useful than generalizations. If you prefer to write a letter instead, please attach it to this form.*

In summary, my recommendation for this applicant is:

very strong    strong    average    below average

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Name of recommender: \_\_\_\_\_

Position or title: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

*Mailing Instructions : Please enclose this form, sign across the seal, and return it to the applicant for enclosure with the application form.*