APPLICATION FOR JICA PROGRAM 2023

TOKYO INSTITUTE OF TECHNOLOGY

CHECKSHEET

|  |  |
| --- | --- |
| Name in Full（Family Name, First Name) | Nationality |
|  |  |

**Application Procedures:**

Prior to submitting application materials, an applicant must arrange for a Tokyo Tech faculty member to serve as an academic supervisor and undergo an initial interview before the stated application deadline.

Tokyo Tech degree-seeking student joins a department that teaches the discipline he/she wishes to major in. Please ask your intended academic supervisor which major you should select.

Intended department:

Intended major (when you go to master’s or doctoral program):

Intended Academic Supervisor’s name:

School:

**Documents to be submitted:**

**Please check the following boxes（**□**） and submit these application requirements by the deadline.**

**☐1. Check sheet and Questionnaire (Form 1)**

**☐2. Application Form (Form 2)**

**Photograph** (4.5×3.5 cm, taken within the past six months, upper body, full-faced)

**☐3. Research plan or Research Status sheet [Research Proposal]** **(Form 3)**

**☐4. Official Academic Transcripts** from both undergraduate and graduate schools (originals or certified copies)

**☐5. Certificate of Graduation or Expected Graduation** from both undergraduate and graduate schools (originals or certified copies)

**☐6. Summary of Thesis** (free format)

Applicants who have not written a formal thesis are requested to submit the details of his/her research conducted at his/her home university.

**☐7. English Proficiency Test Score** (original, no photocopies)

Applicants are required to submit English proficiency test score reports of the following tests taken on or after **April 2, 2021-**:

TOEFL iBT (including TOEFL iBT Special Home Edition)

TOEFL ITP Plus for China Solution (taken in Mainland of China)

TOEFL Paper delivered Test

TOEIC L&R

IELTS Academic Module

Tokyo Tech will not accept score reports from the Institutional Testing Program of TOEFL (TOEFL -ITP) and TOEIC (TOEIC-IP), TOEIC S&W, or other proficiency tests not specifically listed above.

**☐8. Evaluation Sheet with a Recommendation Letter** **from a Supervisor, Head of Department, etc. of the last university attended to verify the potential of applicant (Form 4)**

**☐9. Copy of Applicant's Passport** (the page(s) with applicant’s name, nationality, date of birth and photo)

**Submission of Application Documents:**

The completed application documents must reach the International Student Exchange Division **no later than the application deadline.**

Note :

1. These documents must be written in either Japanese or English. A document written in any other language must be attached with a Japanese or English translation.
2. Tokyo Tech will not accept any documents received after the stated deadline or any incomplete applications.
3. Tokyo Tech cannot respond to any inquiries regarding receipt of individual application documents. The applicant is responsible for the tracking and receipt of all materials. Tokyo Tech strongly encourages sending the documents by registered mail, courier service or a similar service that provides tracking numbers and receipt verification services.
4. Submitted documents will not be returned under any circumstances. Tokyo Tech will not provide photocopies of the submitted documents. Please keep a copy of all documents for personal reference. In the event that a document cannot be re-issued, please submit a certified copy instead.
5. Admission may be withdrawn at any time, even after enrollment, if the application documents are found to be invalid or containing any false information.

**Inquiries:** International Student Exchange Division

Tokyo Institute of Technology

2-12-1-W8-104, Ookayama, Meguro-ku, Tokyo 152-8550, Japan

TEL: +81-3-5734- 2236

FAX: +81-3-5734-3677

E-mail : tokyotech.jicaprogram@jim.titech.ac.jp

**【Questionnaire】**

* **The selection result at Tokyo Tech will be notified in July 2023.　Please write your address, telephone number and E-mail in July 2023.**

Name:

Address:

Postal code： Country:

Phone number:

E-mail:

* **The nearest Japanese Embassy or Consulate from your residence in your home country:**

\*JICA program participants need to apply for their visa at the Japanese Embassy or Consulate in their **country of nationality**.

* **The international airport in your home country from which you will depart when you come to Japan**

Name of the international airport:

Place (city/country/province) of the international airport:

* **Please write your address, telephone and E-mail in March 2023.**
* Same as one in July 2023
* I will move to the following address.

Address:

Phone number:

E-mail:

\*Attention

If you change your address after applying, please inform International Student Exchange Division at Tokyo Institute of Technology.