TOKYO INSTITUTE OF TECHNOLOGY

**Evaluation sheet with a recommendation letter**

*This form should be completed by a supervisor, a Department Head or an appropriate person of the last university the applicant attended who knows the applicant well.*

|  |  |
| --- | --- |
|   | Name of applicant |
|   |  |

Last name（Surname） First name Middle name

# On the following scales, please rate the applicant in relation to others in the same year in your department/university.

# The rating should reflect the applicant’s academic record and other objective data.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Top 2％Truly Exceptional | Top 5％Excellent | Top l0％Very Good | Top 20％Good | Middle 50％Average |
| Academic Performance | □ | □ | □ | □ | □ |
| Intellectual Potential | □ | □ | □ | □ | □ |
| Creativity and Originality | □ | □ | □ | □ | □ |
| Maturity | □ | □ | □ | □ | □ |
| Ability to work with others | □ | □ | □ | □ | □ |

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| --- |
| Please continue on the reverse side. |

*Instructions :*

*Please write candidly and analytically about the student’s qualifications and potential to carry out advanced study in the field specified. Highlighting both strong and weak points will be helpful in describing such attributes as motivation, intellect, maturity, and other relevant characteristics. Specific examples are far more useful than generalizations. If you prefer to write a letter instead, please attach it to this form.*

In summary, my recommendation for this applicant is :

□ very strong　□ strong　□ average　□ below average

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|  |

Name of recommender:

Position or title :

Institution: Address:

E-mail:

Signature: Date

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|  |

*Mailing Instructions : Please enclose this form, sign across the seal, and return it to the applicant for enclosure with the application form．*