

|                                  | ACAP: Research-oriented program  | ACAP: Course-oriented program   |
|----------------------------------|--|---|
| Academic Level                   | At the time of participation, be enrolled in the final year of a undergraduate program or in a graduate program at a Tokyo Tech partner university   | At the time of participation, be enrolled above the second year of a undergraduate program or in a graduate program at a Tokyo Tech partner university<br>*Official test result of Japanese Language Proficiency Test (JLPT) or equivalent document is required for undergraduate program students except for the final year.   |
| Courses                          | Study and Research under the guidance of an academic supervisor.<br>Students may also take courses with the permission of the course instructor and their academic supervisor.   | Taking only undergraduate courses is permitted for undergraduate students except for the final year.<br>Final year of undergraduate students and graduate students may take the graduate courses.<br><b>*Please note that international exchange students might not be able to take courses they would like to.</b>   |
| Study/Research Period            | From 3 months to 1 year<br>*For JASSO scholarship recipients, the period must last from 2 quarters (a semester) to 4 quarters (a year).  | From 1 quarter to 4 quarters (1 year)<br>*For JASSO scholarship recipients, the period must last from 2 quarters (a semester) to 4 quarters (a year).   |
| Application Procedures           | 1. Contact the student exchange officer at your HOME university (You must be officially nominated by your home university BEFORE you apply.)<br>2. Search for an academic supervisor at Tokyo Tech and contact him/her to obtain the permission to participate in a laboratory.<br><br>*In the Department of Architecture and Building Engineering, an academic supervisor will be assigned to each applicant after a review of the applicant's CV and portfolio. Detailed instructions on the submission of these additionally required materials will be given to each relevant applicant after Tokyo Tech has received the official nomination from the applicant's home university.<br><br>*In the Department of Technology and Innovation Management, an academic supervisor will be assigned to each applicant after a review of the applicant's CV and Study/Research Plan (free format). Detailed instructions on the submission of these additionally required materials will be given to each relevant applicant after Tokyo Tech has received the official nomination from the applicant's home university.<br><br>3. Submit the required application materials ONLINE.   | 1. Contact the student exchange officer at your HOME university (You must be officially nominated by your home university BEFORE you apply.)<br>2. Contact our ACAP specialized faculty member at each department and obtain the permission to the program.<br>3. Submit the required application materials ONLINE.   |
| Application Deadline             | For students applying for a JASSO Scholarship (The period of study must start in either April or September): For Admission in April/ Application Deadline: December 10th<br>For Admission in September/ Application Deadline: the end of February<br>For students NOT applying for a JASSO Scholarship (The period of study can start in any month): Application Deadline/ The 10th of the month which is more than three months prior to the desired start date (e.g. For Admission on September 1st, the Deadline is May 10th)   |   |
| Application Documents            | 1.Tokyo Institute of Technology Application Form<br>To be completed onlineouter<br>2.Official Transcript of your Academic Record in English<br>Please include the guidelines of the grading system in English.<br>Please submit transcripts from at least the last 2 years.<br>Tokyo Tech reserves the right to verify the authenticity of your transcript.<br>3.Recommendation Letter from your Home University (Free format)<br>4.Verification of Student Status at your Home University<br>Please certify that you have student status at your home university during the period at Tokyo Tech.<br>5.Application for Tokyo Tech Student ID Card<br>6.Application for Certificate of Eligibility (COE)<br>7.Copy of your Passport (page(s) that verify name, nationality and photo)<br>If you do not have a passport at the time of application, a copy should be submitted by email as soon as it is issued.<br>8.Official Test Result of TOEFL, TOEIC, IELTS, or equivalent document<br>The submission of the above document is strongly recommended.<br>Native speakers of English are exempt from this submission requirement.<br>9.Photograph<br>The file must be less than 2MB, 350 (height) × 290 (width) pixels, JPEG format with a resolution of more than 300 dpi.<br>The photo should be in color with no background and must provide a clear, front view of your entire face.<br>10.Consent of a Tokyo Tech Professor<br>Please submit evidence that a Tokyo Tech professor has consented to be your academic supervisor.<br>A PDF version of email correspondence with the professor is sufficient to fulfill this requirement. | 1.Tokyo Institute of Technology Application Form<br>To be completed onlineouter<br>2.Official Transcript of your Academic Record in English<br>Please include the guidelines of the grading system in English.<br>Please submit transcripts from at least the last 2 years.<br>Tokyo Tech reserves the right to verify the authenticity of your transcript.<br>3.Recommendation Letter from your Home University (Free format)<br>4.Verification of Student Status at your Home University<br>Please certify that you have student status at your home university during the period at Tokyo Tech.<br>5.Application for Tokyo Tech Student ID Card<br>6.Application for Certificate of Eligibility (COE)<br>7.Copy of your Passport (page(s) that verify name, nationality and photo)<br>If you do not have a passport at the time of application, a copy should be submitted by email as soon as it is issued.<br>8.Official test result of Japanese Language Proficiency Test (JLPT) or equivalent document<br>Only for the undergraduate students except for the final year.<br>9.Official Test Result of TOEFL, TOEIC, IELTS, or equivalent document<br>The submission of the above document is strongly recommended.<br>Native speakers of English are exempt from this submission requirement.<br>10.Photograph<br>The file must be less than 2MB, 350 (height) × 290 (width) pixels, JPEG format with a resolution of more than 300 dpi.<br>The photo should be in color with no background and must provide a clear, front view of your entire face.<br>11.Consent of a ACAP supecialized faculty member<br>Please submit evidence that a Tokyo Tech professor has consented to be your academic supervisor.<br>A PDF version of email correspondence with the professor is sufficient to fulfill this requirement. |
| Language Proficiency Requirement | Proficiency in English or Japanese is strongly recommended.  | Proficiency Japanese is needed for the undergraduate students except for the final year.<br>Proficiency in English or Japanese is strongly recommended for the final year undergraduate students and graduate students  |
| Scholarship                      | For students applying for a JASSO scholarship, the period of study must start in either April or September and last from 2 quarters (a semester) to 4 quarters (a year)  |   |

\*The students of Course-oriented program need to take an interview regularly from ACAP supecialized faculty member.

\*Please note that international exchange students might not be able to take courses they would like to.