

January 15, 2021

Tokyo Institute of Technology COVID-19 Task Force

Visitors to Tokyo Tech Campuses (Updated on Jan. 15)

In an effort to help prevent the spread of COVID-19, Tokyo Institute of Technology (“Tokyo Tech”) is currently restricting its faculty, staff, and students from coming to campus, as well as asking our visitors to kindly follow the policy on precautions as described below.

This policy will continue to be in effect until further notice. Changes to the policy will be announced at [Tokyo Tech News - COVID-19: President’s message, Tokyo Tech policy, important information to all stakeholders](#) on the Tokyo Tech website.

We greatly appreciate your understanding and cooperation.

Tokyo Tech policy regarding campus visitors

- Tokyo Tech currently only allows entrance to individuals who are:
  1. Performing day-to-day tasks that are essential to Tokyo Tech operations
  2. Coming for the purpose of delivery and/or installment of goods and equipment, and repair and maintenance of existing equipment and facilities
  3. Coming for the purpose of research activities as members of a research group that consists of Tokyo Tech faculty member(s)
  4. A maximum of three individuals visiting from companies and other organizations in Tokyo and three neighboring prefectures for research-related meetings, etc.
  5. Coming to view campuses prior to admission

**Note:** Those who are not one of the above may still be allowed entrance if a relevant host faculty/staff member at Tokyo Tech has applied to the COVID-19 Task Force and obtained approval from the executive vice president in charge.
- Visits to Tokyo Tech campuses are allowed under the following conditions:
  1. A host faculty/staff member at Tokyo Tech requested the individual(s) to come to the campus, and it is deemed essential to Tokyo Tech’s education and research under the current circumstances (except for campus-viewing prior to admission).
  2. Visitors do not have any symptoms of sickness at the time of their visit.
  3. Visitors ensure they take infection prevention measures, including wearing a facemask, washing their hands, and using sanitizer.
  4. Individuals coming to view campuses prior to admission are not allowed to enter buildings on Tokyo Tech premises.

### To all visitors

- Please make sure to follow the instructions/precautions below when visiting Tokyo Tech campuses. In addition, Tokyo Tech host faculty/staff members will be keeping a record of those not planning to visit regularly, such as those coming for a one-time delivery, repair, or research-related meeting, etc., as well as those not coming to view campuses prior to admission. We ask for your kind understanding regarding this record.
  1. Check if your temperature is within the normal range.
  2. Wash your hands before entering a room. When possible, also use hand sanitizer after washing your hands.
- Make sure to wear a face mask throughout your visit as well as while taking public transportation. Those visiting as a group are expected to avoid conversations within the group as much as possible.
- Tokyo Tech encourages its faculty and staff members to install the government-offered COVID-19 Contact-Confirming Application (“COCOA”) on their smartphones. We also ask our visitors to participate in this effort.