

# CALL FOR APPLICATION 1/5/2022 TOKYO INTERNATIONAL EXCHANGE CENTER (TIEC) <Nomination System 2022 >

## 1. Application Requirements (international students only):

- (1) Current graduate students with outstanding study record, who have student visa status, and can commute from the TIEC to campus.

Prospective students who are admitted by Tokyo tech are also eligible to apply. (they may move-in 30 days prior to the enrollment.) (Please submit a photocopy of acceptance letter with your application form.)

\* No qualification for those who are taking, or will take a leave of absence.

\* No qualification for those who have extended or extend their term of study.

- (2) Students who participate in exchange programs (graduate course level) held by Tokyo Institute of Technology for more than 30 days. Those students who don't have student visa status are also eligible to apply.
- (3) Residence period is within 1 year (It is extendable up to 3 years if it is within the term of study and JASSO approves it). JASSO approves it after review about applicants' attendance to TIEC events, and their behavior while living in TIEC.

If the term of study is until August 2022, the residence period ends by August 25, 2022. If the term of study is until September 2022, the residence period ends by September 25, 2022. If the term of study is until March 2023, the residence period ends by March 25, 2023.

## 2. Document Required:

- (1) Application for Tokyo International Exchange Center (Form 1)

([http://www.titech.ac.jp/enrolled/data/tiecfom1\\_1\\_1.xls](http://www.titech.ac.jp/enrolled/data/tiecfom1_1_1.xls))

- (2) The proposal for implementation / participation of exchange activities at TIEC (Form 3)

(<http://www.titech.ac.jp/enrolled/data/tiecfom3.xls>)

- (3) Application for Tokyo International Exchange Center (Form 14-1)

([https://www.titech.ac.jp/enrolled/pdf/tiecfom14\\_1\\_3.pdf](https://www.titech.ac.jp/enrolled/pdf/tiecfom14_1_3.pdf))

- (4) Pledge (<https://www.titech.ac.jp/enrolled/pdf/Pledge.pdf>)

- (5) A photocopy of Student ID card

\*If you were a new student, you may submit the photocopy of the letter of acceptance or the admission permit, instead of Student ID card.

- (6) A photocopy of Passport (including housemates. \*pages of photo and visa.)

- (7) A photocopy of Residence card (including housemates \*both sides.)

- (8) (Only for applicants of Hall C or D) Certificate of Residence (住民票) issued within three months (for housemates) or official certificate shows relationship between you and your housemates, written in English or Japanese.

## 3. Application Procedures:

- 1) Download forms from Tokyo Tech Website.

([https://www.titech.ac.jp/english/enrolled/dormitories\\_and\\_accommodations/dormitories.html](https://www.titech.ac.jp/english/enrolled/dormitories_and_accommodations/dormitories.html))

- 2) Fill in and print out.
- 3) Put your photo on the printed document and sign it.

[If you are a new student overseas] Please ask your academic advisor to sign Form 1 on your behalf, and email scanned copy of Form14, Pledge, and other documents.

**[IMPORTANT]**

Before you sign the forms, please read carefully and confirm "Resident's Guide, General Information, Rules and Regulations" of TIEC as follows;

[https://www.jasso.go.jp/ryugaku/kyoten/tiec/residence/\\_icsFiles/afieldfile/2018/07/02/tiecguide\\_j\\_1.pdf](https://www.jasso.go.jp/ryugaku/kyoten/tiec/residence/_icsFiles/afieldfile/2018/07/02/tiecguide_j_1.pdf)

If you violate rules and regulations, you will be dismissed from TEIC.

- 4) Submit all required documents to Student Support Division in Ookayama campus.

\*Only successful applicants of screening by Tokyo Tech will proceed to TIEC screening.

#### 4. Deadline for submission & Result:

Tokyo Tech Deadline	Result (*approx. date)	Desired Move-in Date
January 25, 2022	February 15, 2022	From March 1 to March 31, 2022
February 7, 2022	March 1, 2022	From April 1 to April 30, 2022
February 21, 2022	March 15, 2022	
March 8, 2022	April 1, 2022	From May 1 to May 31, 2022
March 25, 2022	April 15, 2022	
April 8, 2022	April 27, 2022	From June 1 to June 30, 2022
April 20, 2022	May 16, 2022	
May 9, 2022	June 1, 2022	From July 1 to July 31, 2022
May 25, 2022	June 15, 2022	
June 8, 2022	July 1, 2022	From August 1 to August 31, 2022
June 24, 2022	July 15, 2022	
July 8, 2022	August 1, 2022	From September 1 to September 30, 2022
July 25, 2022	August 15, 2022	
August 5, 2022	September 1, 2022	From October 1 to October 31, 2022
August 25, 2022	September 15, 2022	
September 8, 2022	September 30, 2022	From November 1 to November 30, 2022
September 22, 2022	October 17, 2022	
October 7, 2022	November 1, 2022	From December 1 to December 28, 2022
October 25, 2022	November 15, 2022	
November 8, 2022	December 1, 2022	From January 4 to January 31, 2023
November 24, 2022	December 15, 2022	
December 8, 2022	January 4, 2023	From February 1 to February 28, 2023
December 21, 2022	January 16, 2023	

## 5. Rooms and Rent:

(1) Vacancy: Please check the TIEC website.

(2) Housing Rent (per month):

Residence Hall A for singles: 35,000 yen

Residence Hall B for singles: 52,000 yen

Residence Hall C for couples: 74,500 yen

Residence Hall D for families: 86,500 yen

\*Rent will be prorated if you move in/out in mid-month.

\*Couples with one pre-school child may apply for Residence Hall C.

(3) Entrance Fee: One-month rent. (Non-refundable.)

(4) Others: Utilities and telephone charges.

\*All prices are subject to change with prior notice.

## 6. Move-in date of your housemates (required for residents of building C and D)

If you have any housemates and they are unable to move into TIEC with you for particular reason, you must give them a notice in advance.

### For further information

●Tokyo Institute of Technology <http://www.titech.ac.jp/english/enrolled/news/>

●Tokyo International Exchange Center (TIEC)

<http://www.jasso.go.jp/en/kyoten/tiec/residence/index.html>