

CALL FOR APPLICATION 1/5/2024 TOKYO INTERNATIONAL EXCHANGE CENTER (TIEC) <Nomination System 2024 >

1. Application Requirements (international students only):

- (1) Current graduate students with outstanding study record, who have student visa status, and can commute from the TIEC to campus.

Prospective students who are admitted by Tokyo tech are also eligible to apply. (they may move-in 30 days prior to the enrollment.) (Please submit a photocopy of acceptance letter with your application form.)

* No qualification for those who are taking, or will take a leave of absence.

* No qualification for those who have extended or extend their term of study.

- (2) Students who participate in exchange programs (graduate course level) held by Tokyo Institute of Technology for more than 30 days. Those students who don't have student visa status are also eligible to apply.
- (3) Residence period is within 1 year (It is extendable up to 3 years if it is within the term of study and JASSO approves it). JASSO approves it after review about applicants' attendance to TIEC events, and their behavior while living in TIEC.

If the term of study is until August 2023, the residence period ends by August 25, 2023. If the term of study is until September 2023, the residence period ends by September 25, 2023. If the term of study is until March 2023, the residence period ends by March 25, 2023.

2. Document Required:

- (1) Application for Tokyo International Exchange Center (Form 1)
(http://www.titech.ac.jp/enrolled/data/tiecfom1_1_1.xls)
- (2) The proposal for implementation / participation of exchange activities at TIEC (Form 3)
(<http://www.titech.ac.jp/enrolled/data/tiecfom3.xls>)
- (3) Application for Tokyo International Exchange Center (Form 14-1)
(https://www.titech.ac.jp/enrolled/pdf/tiecfom14_1_3.pdf)
- (4) Pledge (<https://www.titech.ac.jp/enrolled/pdf/Pledge.pdf>)
- (5) A photocopy of Student ID card
*If you were a new student, you may submit the photocopy of the letter of acceptance or the admission permit, instead of Student ID card.
- (6) A photocopy of Passport (including housemates. *pages of photo and visa.)
- (7) A photocopy of Residence card (including housemates *both sides.)
- (8) (Only for applicants of Hall C or D) Certificate of Residence (住民票) issued within three months (for housemates) or official certificate shows relationship between you and your housemates, written in English or Japanese.

3. Application Procedures:

- 1) Download forms from Tokyo Tech Website.
(https://www.titech.ac.jp/english/enrolled/dormitories_and_accommodations/dormitories.html)

- 2) Fill in and print out.
- 3) Put your photo on the printed document and sign it.

[If you are a new student overseas] Please ask your academic advisor to sign Form 1 on your behalf, and email scanned copy of Form14, Pledge, and other documents.

[IMPORTANT]

Before you sign the forms, please read carefully and confirm "Resident's Guide, General Information, Rules and Regulations" of TIEC as follows;

https://www.jasso.go.jp/ryugaku/kyoten/tiec/residence/_icsFiles/afieldfile/2018/07/02/tiecguide_j_1.pdf

If you violate rules and regulations, you will be dismissed from TEIC.

- 4) Submit all required documents to Student Support Division in Ookayama campus.

*Only successful applicants of screening by Tokyo Tech will proceed to TIEC screening.

4. Deadline for submission & Result:

Tokyo Tech Deadline	Result (*approx. date)	Desired Move-in Date
January 25, 2023	February 15, 2023	From March 1 to March 31, 2023
February 7, 2023	March 1, 2023	From April 1 to April 30, 2023
February 21, 2023	March 15, 2023	
March 8, 2023	March 31, 2023	From May 1 to May 31, 2023
March 24, 2023	April 14, 2023	
April 7, 2023	April 27, 2023	From June 1 to June 30, 2023
April 20, 2023	May 15, 2023	
May 8, 2023	June 1, 2023	From July 1 to July 31, 2023
May 25, 2023	June 15, 2023	
June 8, 2023	June 30, 2023	From August 1 to August 31, 2023
June 23, 2023	July 14, 2023	
July 7, 2023	August 1, 2023	From September 1 to September 30, 2023
July 25, 2023	August 15, 2023	
August 3, 2023	September 1, 2023	From October 1 to October 31, 2023
August 25, 2023	September 15, 2023	
September 8, 2023	September 29, 2023	From November 1 to November 30, 2023
September 22, 2023	October 16, 2023	
October 6, 2023	November 1, 2023	From December 1 to December 28, 2023
October 25, 2023	November 15, 2023	
November 8, 2023	December 1, 2023	From January 4 to January 31, 2024
November 24, 2023	December 15, 2023	
December 8, 2023	January 4, 2024	From February 1 to February 29, 2024
December 21, 2023	January 15, 2024	

5. Rooms and Rent:

(1) Vacancy: Please check the TIEC website.

(2) Housing Rent (per month):

Residence Hall A for singles: 35,000 yen

Residence Hall B for singles: 52,000 yen

Residence Hall C for couples: 74,500 yen

Residence Hall D for families: 86,500 yen

*Rent will be prorated if you move in/out in mid-month.

*Couples with one pre-school child may apply for Residence Hall C.

(3) Entrance Fee: One-month rent. (Non-refundable.)

(4) Others: Utilities and telephone charges.

*All prices are subject to change with prior notice.

6. Move-in date of your housemates (required for residents of building C and D)

If you have any housemates and they are unable to move into TIEC with you for particular reason, you must give them a notice in advance.

For further information

●Tokyo Institute of Technology <http://www.titech.ac.jp/english/enrolled/news/>

●Tokyo International Exchange Center (TIEC)

<http://www.jasso.go.jp/en/kyoten/tiec/residence/index.html>