

Application for 2019 Spring Round Privately Funded Scholarships

2019 Spring

Student ID Number	(The Previous Student ID No.:)		Name (in alphabet)				Monthly Income & Expenditure (Average of Living Expenses per Month)						
							Income			Expenditure			
Name (in Chinese character)			Name (in Katakana)				Money sent from home country	yen	Food	yen	Housing	yen	
Nationality			Campus	•Ookayama •Suzukakedai	Date of Birth	(yyyy/mm/dd)	Part-time employment	yen	Common Services Fee	yen	Fuel, light & water charges	yen	
Age			Sex	Male · Female	Marital Status	single · married	Scholarships	yen	School materials	yen	Transportation	yen	
Entrance Date	Yr	Mo	Graduation Date (expected)	Yr	Mo	Are you a transfer admission student?	Yes · No	Other ()	yen	Communication	yen	Other ()	yen
Current Status (as of April 2019)	School/Graduate School					Course/Major	Total yen \geq Total yen						
	•Bachelor ·Master ·Doctor _____ Grade •Research student					Will you go on Master/Doctor program?	Family Makeup (for only families in Japan)						
Contact Info.	Telephone			Telephone (Lab)			Name	Relationship	Age	Living together or separately	Occupation and Annual Income		
	E-Mail									together / separately	Occupation: Annual Income: (Including tax)		
History of Scholarships Received (including under the review)	Name of Scholarship		Yr	Mo ~	Yr	Mo	settled	Thesis Publication · Presentation (from March 1, 2018 to February 28, 2019 only)					
			Monthly Amount			Yen	applied						
	Name of Scholarship		Yr	Mo ~	Yr	Mo	settled	Journal Papers (with peer review)	Journal Papers, Research Reports (without peer review)	International Academic Meeting, Presentation etc.	Domestic Academic Meeting, Presentation etc.		
			Monthly Amount			Yen	applied						
	Name of Scholarship		Yr	Mo ~	Yr	Mo	settled	None / Once / Twice or more	None / Once / Twice or more	None / Once / Twice or more	None / Once / Twice or more		
			Monthly Amount			Yen	applied						
Reason for applying							Do you plan on studying abroad in other country?	No / Yes	period :	Yr	Mo ~	Yr	Mo
									destination / country :				
Research Thesis(Under-grads Skip)							Major Fields of Study *If applicable	Please circle if you major in the following fields. Civil Engineering / Architecture and Building Engineering / Informatics Communication / Electrical and Electronic Engineering / Mechanical Engineering					
Academic Supervisor (1·2·3 Year Undergrads Skip)	(signature)						seal			If you are recommended for a scholarship of less than 49,000 yen you will (accept · decline)			
Your Signature	I am applying for a privately funded scholarship because I am in need of financial assistance.						The Japanese-Language Ability*			Excellent / Very Good / Good / Fair			
	(signature)									1)Can you explain your research proposal in Japanese? (Yes / No) 2)Can you write an application form for scholarship in Japanese? (Yes / No) 3)Can you use Japanese in daily conversations? (Yes / No)			
													*Regarding The Japanese-Language Ability, please refer to the instructions on the reverse side.

2019 Spring Round Privately Funded Scholarship Application Procedure

1. Documents to Be Submitted

• Application for 2019 Spring Round Privately Funded Scholarships

• Research Achievement Summary

(from March 1, 2018 to February 28, 2019 only – on A4 size paper
Please be sure to describe whether or not there was a referee.)

I. If you published your thesis

(1)Thesis subject (2)Coauthor's name (3)Names of academic journals and publications it was placed in (4)Be sure to write the publication volume, issue, page it appeared on, the publication date and attach a copy. If you do not have a copy of the page it appeared on, attach a copy of the received notice.

II. If you presented your thesis

(1)Thesis subject (2)Please be sure to write the name etc. of the academic meeting you presented at and attach a copy of the program.

• Copy of both sides of your Resident Card

If your resident status is not college student, you are not eligible for most of scholarships. In the future, students who plan to change their resident status to college student should have it written on the back of their Resident Card immediately after the change, and resubmit a copy.

• Copy of academic transcripts

New students and research students from the previous FY only Please submit your immediate previous course transcripts with the exception of Japanese language school.

• Copy of Japanese Proficiency Certification (Qualified students only)

2. Application Form Instructions

- (1) Fill out the “Student ID No.” and “Current Status” columns as of April 2019.
- (2) Students who have a former Student ID No. for the previous program at Tokyo Tech are required to fill it in the form.
- (3) Fill out “History of Scholarships Received” with all scholarships received until now (including scholarships received before Tokyo Tech).
- (4) Fill out “Monthly Income & Expenditure” with your average from October 2018 to March 2019. New students should fill it out from April 2019 on to the best of their knowledge.
- (5) Fill out “Family Makeup” only if you have family present in Japan as of April 2019.

• The Japanese-Language Ability

- (1)Excellent : You can speak and write Japanese fluently. (You can take oral examinations or classes in Japanese.)
- (2)Very Good : (i) You can either speak or write Japanese.
(ii) You can communicate with Japanese, but cannot take oral examinations.
- (3)Good : You can speak and write Japanese a little.
- (4)Fair : You can hardly understand Japanese.

The Closing Date and Place

Enrolled students should submit between March 1(Fri.) and March 7(Thu.) 2019. New students and students changing courses should submit between April 1(Mon.) and April 5(Fri.) 2019. The application forms must be brought by the applicant or a substitute to the Student Support Division (Ookayama). If you cannot submit these documents during this period, you should talk with our office in advance. We do not accept applications by mail.

Please note that if false entries are found on your application form we may refrain from recommending you.
We will inform you only if you are selected by the committee. Please note that not all the applicants will be recommended, and that even applicants that are pre-selected to apply for a scholarship will not necessary be successful in obtaining one.

APPLICATION FOR PRIVATELY FUNDED SCHOLARSHIPS

Privately-funded scholarships are divided into two types: one requires a university's recommendation, and the other requires no recommendation. Please check the bulletin boards (The Student Support Division) and the website regularly for further details and updates.

1. Scholarship Opportunities with a University Recommendation

1) How to apply

Those who wish to apply for a scholarship that requires a university recommendation must submit in advance to Tokyo Tech the "Application for the Privately funded Scholarships" form, available twice a year in March/April and September/October. If you do not, you will miss the opportunity to apply for this kind of scholarship. Announcements are made on the bulletin boards in January for March/April and in July for September/October. The application form is provided at the Student Support Division in O-okayama and Suzukakedai. Please do not forget to submit it. The application form has to be brought by the applicant or by proxy to the Student Support Division in O-okayama Campus. We will not accept submissions after the deadline, or by campus-mail or mail.

Grants for most scholarships in Japan start to be provided in April and last until March of the following year. Usually, each scholarship foundation will provide application guidelines between autumn of the previous year and June. For a brief description of each scholarship offered at Tokyo Tech, please refer to the "List of the Private Scholarship Foundations" at Tokyo Tech website.

2) Selection Procedure

Applicants will be ranked in accordance with the "Recommendation Criteria for Privately Funded Scholarships". A selection committee, organized by academics in Tokyo Tech, will decide on which applicants to recommend by referring to this ranking system. The committee will consider the eligibility of applicants in function of each different scholarship. We will inform you of the result only if you are selected by the committee. Please note that not all the applicants will be recommended, and that even applicants that are pre-selected to apply for a scholarship will not necessary be successful in obtaining one. The scholarship foundations will assess the applications of candidates that are recommended by Tokyo Tech.

2. Scholarship Opportunities without a University Recommendation

Anyone who fulfills the application requirements stipulated by the scholarship foundations can apply for these scholarships. Most of scholarship foundations send information to the Student Support Division. We announce this information on the bulletin boards and application forms are available at the Student Support Division in O-okayama and Suzukakedai Campus.

Information about scholarships in Japan is also available on the Japan Student Services Organization's (JASSO) website, which is at; <http://www.jasso.go.jp>.

Schedule for Application for Privately Funded Scholarship in 2019

The schedule for entering applications in 2019 is as follows;

Late January 2019	<u>Announcement for Application posted</u> for 2019 Spring Round Privately Funded Scholarships
March 1– 7, 2019 (Enrolled students)	<u>Application period</u> for 2019 Spring Round Privately Funded Scholarship
April 1 – 5, 2019 (Students admitted in April and students who will be pursuing a new program in April.)	<u>Application period</u> for 2019 Spring Round Privately Funded Scholarship

The 2019 Spring Round form is for the scholarships which you must apply for between mid-April 2019 and late-July 2019. The applicants will be evaluated based on their application form and their eligibility for each scholarship. We will contact you between mid-April and late July **only if you are selected by our selection committee.** Most of the scholarships last one year: from April 2019 to March 2020.

Mid-July 2019	<u>Announcement for Application posted</u> for 2019 Autumn Round Privately Funded Scholarships
September 2 – 6, 2019 (Enrolled students)	<u>Application period</u> for 2019 Autumn Round Privately Funded Scholarship
October 1 – 7, 2019 (Students admitted in September and students who will be pursuing a new program in September)	<u>Application period</u> for 2019 Autumn Round Privately Funded Scholarship

The 2019 Autumn Round is mainly for scholarships accepting applications between October 2019 and March 2020. The applicants will be given a standing rank, and will be recommended in this order by our selecting committee. Only if you are selected for the recommendation, we will inform you of the result by March 2020. Most of the scholarships begin their granting period from April 2020.

To All Privately Financed International Students:

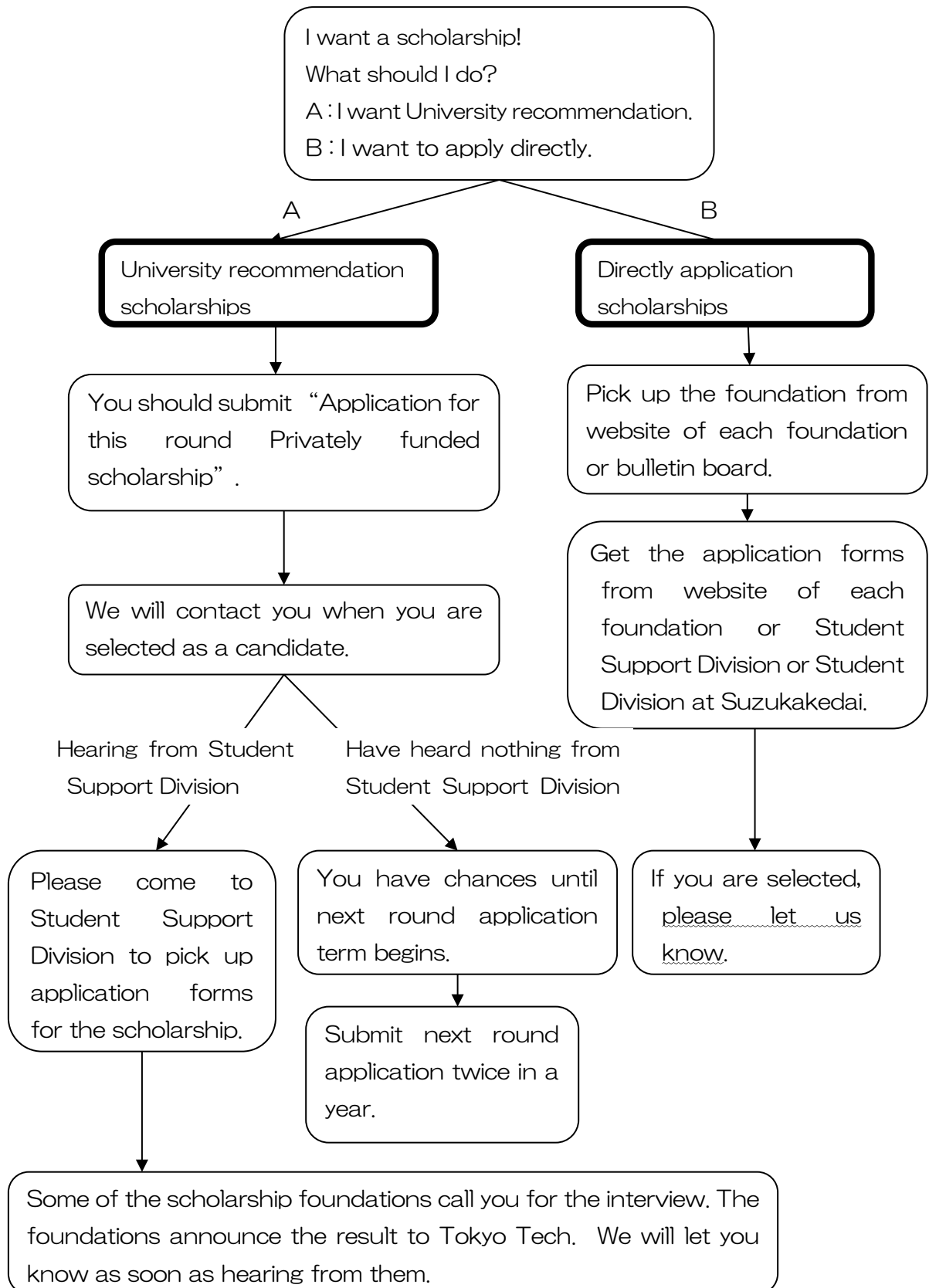
Student Support Division

Recommendation Criteria for Privately Funded Scholarships

Recommendation criteria for privately funded scholarships (including Gakushu Shoureihi), which require recommendation from the Institute, are as follows:

- 1) Graduate students and undergraduate students are ranked separately.
Furthermore, research students are ranked below graduate students.
- 2) The following conditions are taken into account. Recommendation sheets are made in order starting from the person with the highest score.
 - (1) Enrollment Status (Four Levels)
graduate students: master course students below doctoral course students
undergraduate students : 1st and 2nd year students below 3rd and 4th year students
✕Research students who have graduated undergraduate program are ranked the same as 3rd and 4th year students, and those who have graduated master's program are ranked the same as master course student.
 - (2) Official transcript (Four Levels)
We take into account about the record of your all credits registered.
 - (3) Research achievements (Four Levels) *only for graduate students
We take into account your investigations published in journals and presentations at academic meetings or conferences in the past year.
- 3) In case two or more persons have the same score, the person with the higher enrollment status will be ranked higher. Additionally, in the case that enrollment status is also the same, the person with the highest official transcript and research achievements will be ranked higher.
- 4) Based on the recommendation list made from the above recommendation standards, the scholarship selection committee will make the final recommendations taking the recruitment requirements of each scholarship foundation into consideration.

FLOWCHART for Privately



Scholarship FAQ

Q. What should I do for receiving scholarship?

A. Privately-funded scholarships are divided into two types: one requires a university's recommendation, and the other requires no recommendation. For the scholarship WITH a university recommendation, applicants must submit the "Application for the Privately-funded Scholarships" form to university in advance. For the scholarship WITHOUT a university recommendation, anyone who meets the application requirements can apply. Information is posted on the bulletin board and the website for current students. You can also get more information at JASSO website for international students. (http://www.jasso.go.jp/study_j/scholarships.html)

Q. What is "Application for Privately Funded Scholarships"?

A. You can register ALL scholarships WITH a university recommendation by submitting the application forms.

Q. How many times should I submit "Application for Privately Funded Scholarships"?

A. Applications are accepted twice a year: spring and autumn. Each registration is effective for only 6 months, so you should submit twice until you are selected as a scholar.

Q. When will I know the result?

A. The application is only for REGISTER. It has no results. Applicants will be ranked with the Recommendation criteria (status, academic record, research achievement each 4 levels) and we will pick up the candidates by referring this ranking system. When you are selected as a candidate, we will directly contact you. There is no contact from us, you are not selected.

Q. Can I apply for both a scholarship WITH university's recommendation and a scholarship WITHOUT recommendation?

A. You can apply both, but you cannot receive both scholarships. If you are selected as a scholar of both scholarships, you must select the scholarship WITH recommendation and decline the one WITHOUT it.

Q. How does university decide a candidate for scholarship?

A. The committee organized by faculty of Tokyo Tech will pick up the candidates. Scholarship foundations ask us to recommend the candidates but they have each schedule. It depends on the schedule of each scholarship foundation.

(For your information, lists of scholarship foundation with their schedule is attached on the "Application for the Privately-funded Scholarships".)

Q. How many students receive the scholarship?

Q. For FY 2018 spring term, about 23 out of 59 undergraduates and about 54 out of 308 graduates got scholarships.

Q. How much is a scholarship and how long can I receive it?

A. It depends on the scholarships. Please check the attached scholarship list.

Q. How many students will be selected as a Monbukagakusho (Japanese Government) scholar (domestic selection)?

A. Monbukagakusho scholars are selected from the applicants who submit "Application for Privately Funded Scholarship" in autumn. For FY 2016, 2017 there was no offer. There is less chance of getting it.

Q. How do you calculate my grade?

A. We count every credit shown in your academic script and calculate your grade in a similar way to GPA. As for graduates, we also place importance on your Research Achievement Summary.

Q. When is the term of research achievement I should declare?

A. You should declare your research achievement which is published or accepted in past a year. The papers or presentation must be issued during the term. You cannot include materials to be released in the future.

Q. What is paper with "peer review"?

A. It is the paper published on a journal paper which need "peer review" when the paper is accepted.