

Application Guidelines for the Japanese Government (MEXT) Scholarship (University Recommendation -SGU-) commencing in October 2019

Admission Date: September 25, 2019

Number of Awards: A few

Programs Type: Doctoral Program/Master's Program

Application Period: January 23 – April 23, 2019

International students with outstanding academic records who are applying to enroll as regular, degree-seeking students and those who will advance within the university to a doctoral program at Tokyo Institute of Technology in September 2019 may be eligible to apply for the Japanese Government (Ministry of Education, Culture, Sports, Science and Technology: MEXT) Scholarship (University Recommendation -SGU-). The number of awards is very limited.

Students already selected to receive the MEXT Scholarship (University recommendation -SGU-) from April 2019 to March 2020 do not need to apply at this time.

Reference:

https://www.titech.ac.jp/english/graduate_school/international/scholarships/mext_scholarship.html#SGU_MEXT

Qualifications:

1. Eligibility

Those who apply for the scholarship must meet one of the following conditions:

- (1) Be applying for one of the **doctoral programs** in International Graduate Program (C) (IGP (C)) commencing in September 2019
- (2) Be advancing from a master's to a doctoral program within Tokyo Tech in September 2019
- (3) Be applying for one of the **master's programs** commencing in September 2019 **and** be studying in a Tokyo Tech undergraduate program on a Japanese-Korean Government Scholarship or on the MEXT Scholarship (special admission through university recommendation) as of September 2019.

Note: Undergraduate students who are studying on **other types of MEXT Scholarship are not eligible** for this scheme. Specifically, undergraduates who were not selected for extension of their current MEXT Scholarship; those who had the opportunity to apply for extension of their current MEXT Scholarship but failed to do so, and those who will have an opportunity to apply for extension of their current MEXT Scholarship in the future are ineligible to apply for this MEXT Scholarship (University Recommendation -SGU-).

Applicants must have demonstrated excellent academic achievement with a grade point average of 2.50 (out of 3.00) or above in the previous academic year and meet certain criteria.

Also, applicants must have attained proficiency in English or Japanese language and meet one of the following conditions:

- (1) Persons who have obtained English proficiency test score equivalent to B2 or higher level in CEFR for English or have passed Japanese-Language Proficiency Test (JLPT) N2 or N1 on or after April 24, 2017
- (2) Persons who have been or expected to be awarded an undergraduate and/or graduate degree from their last-attended institution where all instruction was in English or Japanese by September 24, 2019
- (3) Persons who otherwise can prove their proficiency in English or Japanese equivalent to condition (1) with objective evidences

The application procedures differ as follows:

[A] IGP (C) applicants who intend to newly enroll at Tokyo Tech as doctoral students in September 2019 must complete a separate application for admission to Tokyo Tech by April 23, 2019 (i.e. IGP (C) application). These students are required to follow application procedure [A] on p.6.

[B] Students who intend to advance within Tokyo Tech to begin a doctoral program at Tokyo Tech in September 2019 are eligible to apply. These students are required to follow application procedure [B] on p.6.

[C] Students who are applying for one of the Tokyo Tech master's programs commencing in September 2019 **and** studying in a Tokyo Tech undergraduate program on a Japanese-Korean Government Scholarship or on the MEXT Scholarship (special admission through university recommendation) as of September 2019 are eligible to apply. These students are required to follow application procedure [C] on p.7.

2. Nationality

Applicants must hold the citizenship of a country that has diplomatic relations with Japan.

3. Age

Applicants must have been born on or after April 2, 1984.

4. Academic Background

Applicants for doctoral programs must meet one of the following conditions:

- (1) Persons who have successfully obtained a degree equivalent to a master's degree or a professional master's degree at a university or college outside Japan or who are expected to do so by September 24, 2019
- (2) Persons who have obtained a master's degree or a professional master's degree in Japan
- (3) Persons who do not meet conditions (1) or (2) above but are individually assessed and recognized by the relevant School at Tokyo Tech as having academic abilities equivalent to or higher than that of a master's degree or professional master's degree holder and are at least 24 years old by September 24, 2019

The Application for *Individual Assessment of Admission Eligibility* and supplemental documents are required for applicants who apply under condition (3). Refer to the application guidelines for International Graduate Program (C) for details.

Applicants for master's programs must be studying in a Tokyo Tech undergraduate program on a Japanese-Korean Government Scholarship or on the MEXT Scholarship (special admission through university recommendation) as of September 2019 and be expected to successfully complete the undergraduate program by September 24, 2019.

5. Health

Applicants must be physically and mentally able to pursue studies at Tokyo Tech.

6. Arrival in Japan

Applicants who intend to come to Japan and newly enroll at Tokyo Tech should be able to leave for and arrive in Japan within two weeks of the date set by Tokyo Institute of Technology for the beginning of the third quarter in September 2019.

7. Visa Requirement

Applicants must acquire Student (*ryugaku*) visas valid as of September 25, 2019 before arriving in Japan. Please also note that those who change their visa status to a status other than Student after arrival in Japan will lose their status as Japanese Government (MEXT) Scholarship recipients as of the date their visa status changes.

8. Community engagement

Applicants should be willing to participate in community events held in Japan to promote mutual understanding.

After returning to their home country, scholarship recipients shall maintain close contact with Tokyo Tech, cooperate with the conducting of post-return survey questionnaires, participate in events conducted by local Japanese diplomatic missions, and endeavor to improve relations between their home country and Japan.

9. Other

Applicants who meet any of the following conditions are not eligible, and if identified after the start of the scholarship period, they will be required to withdraw from the scholarship.

- (1) Those who are military personnel or military civilian employees at the time of their arrival in Japan and/or during the scholarship period
- (2) Those who are not able to arrive in Japan during the period designated by the Japanese Government (MEXT) or Tokyo Tech
- (3) Those who are not able to receive the master's/doctoral degree in the standard time period
- (4) Those who apply for the same scholarship through other universities or other scholarships from MEXT that overlap with this scholarship
- (5) Those who are intending to receive a scholarship from an institution other than MEXT (e.g., JASSO or governments of their home country) that overlap with this scholarship
- (6) Those who fails to fulfill the conditions regarding academic background by the designated date
- (7) Those who hold dual nationalities of Japan and another country at the time of application and cannot be verified that they have given up Japanese nationality by their arrival in Japan
- (8) Those who are expecting a long-term research activity outside Japan or a long-term leave of absence

Scholarship Term:

From October 2019 to March 2020 (6 months)

Note 1: If a recipient desires to continue as a MEXT scholarship student in a master's or doctoral program, he/she may apply for the MEXT scholarship (University recommendation -SGU-) again, provided that he/she has made outstanding academic achievement that meets certain criteria.

Note 2: The monthly stipend will not be provided for September 2019.

Tokyo Tech-recommended MEXT Scholarship students cannot enroll in a graduate program at a university other than Tokyo Tech.

Scholarship Benefits:

1. Stipend

Scholarship recipients will be provided a monthly stipend of **147,000 JPY (master's program) or 148,000 JPY (doctoral program)**. This stipend is subject to change as specified by the regulations of the MEXT Scholarship program.

The Scholarship will be terminated in the following cases:

- (1) If the recipient is determined to have made a false statement on his/her application
- (2) If the recipient violates any article of his/her pledge to the Minister of Education, Culture, Sports, Science and Technology
- (3) If the recipient violates Japan's laws and regulations and is sentenced to imprisonment of more than one year
- (4) If the recipient is subjected to disciplinary action taken by Tokyo Tech, such as expulsion or removal from the register
- (5) If it has been determined that it will be impossible for the recipient to complete his/her graduate program within the standard time period because of poor academic grades or suspension from Tokyo Tech
- (6) If the recipient does not acquire Student visa before arriving in Japan or the recipient's status of residence in Japan has changed to one other than Student as defined in the Appended Table I-4 of the Immigration Act
- (7) If the recipient has received a scholarship from another institution (excluding those specified for research expenditures)
- (8) If the recipient withdraws from Tokyo Tech or transfers to another university
- (9) The Top Global University Project at Tokyo Tech is terminated

The monthly stipend will not be granted to a recipient who takes a leave of absence or is long absent from Tokyo Tech.

Furthermore, if scholarship stipends were issued during the period in which the preceding cases applied, the recipient may be ordered to return stipends received during that period.

2. Traveling Costs

MEXT does not provide funding for travel to/from Japan.

3. School Fees

Admission and tuition fees will be waived by Tokyo Tech.

Application Procedures:

Application Deadline: April 23, 2019

[Application Form Download \(zip\)](#)

1. Consultation with the Prospective Academic Supervisor

Prior to submitting application materials, applicants must consult with a prospective academic supervisor at Tokyo Tech to confirm their eligibility for the MEXT scholarship (University

recommendation -SGU-) and undergo an initial interview. IGP (C) applicants who are considering the MEXT scholarship must confirm their eligibility before applying.

2. Documents to be Submitted

[A] Students who intend to newly enroll in a doctoral program in IGP (C) at Tokyo Tech in September 2019

(1) Application Form for the MEXT Scholarship (Form 7) (**double-sided printing**, original, no photocopies)

Photograph (4.5 cm×3.5 cm, taken within the past six months, upper body, full-faced) Write your name and nationality on the reverse side. The photograph must be pasted on the application form. A digital photograph inserted in the form is also acceptable.

(2) Research Plan or Research Status Sheet (Form 8) (**double-sided printing**)

(3) Official Academic Transcript from the previous academic year (originals or certified copies). Students are required to have a grade point average for the previous academic year of 2.50 or above on a scale of 3.00. (Grades obtained as non-regular students, i.e., as a Research Student or as a student of a Japanese language school, cannot be included.)

If an applicant has already submitted a transcript to Admissions Division, a photocopy is acceptable.

NOTE: IGP (C) applicants should include these documents in the same envelope with their IGP (C) application for admission. These applicants should send their documents to the Admissions Office.

[B] Students who intend to advance to a doctoral program at Tokyo Tech in September 2019

(1) Application Form for the MEXT Scholarship (Form 7) (**double-sided printing**, original, no photocopies)

Photograph (4.5 cm×3.5 cm, taken within the past six months, upper body, full-faced) Write your name and nationality on the reverse side. The photograph must be pasted on the application form. A digital photograph inserted in the form is also acceptable.

(2) Research Plan or Research Status Sheet (Form 8) (**double-sided printing**)

(3) Official Academic Transcript from the previous academic year (originals or certified copies). Students are required to have a grade point average for the previous academic year of 2.50 or above on a scale of 3.00. (Grades obtained as non-regular students, i.e., as a Research Student or as a student of a Japanese language school, cannot be included.)

(4) English Proficiency Test Score Report (originals or certified copies)

Students are required to submit English proficiency test score reports from TOEFL-iBT, TOEFL-PBT, TOEIC, or the IELTS Academic Module.

Applicants can request that ETS or the British Council send an official score report directly to Tokyo Tech, ensuring that it reaches the International Student Exchange Division by the designated deadline. Tokyo Tech's institutional code number for TOEFL is "0215".

(5) Master's Thesis Summary (Free Format) **(double-sided printing)**

Note: Applications for the scholarship and the doctoral program are separate. All necessary procedures to enroll in a Tokyo Tech doctoral program must be managed by each applicant.

[C] Students who are applying for a Tokyo Tech master's program in September 2019 and studying in a Tokyo Tech undergraduate program on a Japanese-Korean Government Scholarship or on the MEXT Scholarship (special admission through university recommendation) as of September 2019

(1) Application Form for the MEXT Scholarship (Form 7) **(double-sided printing)**, original, no photocopies)

Photograph (4.5 cm×3.5 cm, taken within the past six months, upper body, full-faced) Write your name and nationality on the reverse side. The photograph must be pasted on the application form. A digital photograph inserted in the form is also acceptable.

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Students are required to have a grade point average for the previous academic year of 2.50 or above on a scale of 3.00. (Grades obtained as non-regular students, i.e., as a Research Student or as a student of a Japanese language school, cannot be included.)

If an applicant has already submitted a transcript to Admissions Division, a photocopy is acceptable.

(4) Certificate confirming expected graduation from undergraduate school

If an applicant has already submitted a transcript to Admissions Division, a photocopy is acceptable.

NOTE: IGP (C) applicants should include these documents in the same envelope with their IGP (C) application for admission. These applicants should send their documents to the Admissions Office.

*Tokyo Tech and the applicant's academic supervisor will prepare the other required forms.

3. Submission of Application Documents

The completed application documents must reach the Admissions Division for [A] and [C] (IGP applicants), or the International Student Exchange Division for [B] and [C] (non-IGP applicants), no later than April 23, 2019 by registered mail, courier service or a similar service.

[A] and [C] (IGP applicants)

Admissions Division, Tokyo Institute of Technology

West Bldg. 8E, Room 212

2-12-1 Ookayama, Meguro-ku, Tokyo 152-8550 JAPAN

Please refer to [the IGP\(C\) Application Guidelines](#).

[B] and [C] (non-IGP applicants)

International Student Exchange Division

2-12-1-S6-7 Ookayama, Meguro-ku, Tokyo 152-8550, JAPAN

Applicants may submit the application documents in person to Room 308, South Bldg. 6, Ookayama Campus.

Note:

- (1) Application documents must be written in either Japanese or English. Any document written in a language other than Japanese or English must be attached with a Japanese or English translation.
- (2) Tokyo Tech will not accept or consider any documents received after the stated deadline or any incomplete applications.
- (3) The applicant is responsible for the tracking and receipt of all materials. Tokyo Tech strongly encourages sending the documents by registered mail, courier, or a similar service that provides tracking numbers and receipt verification services.
- (4) Submitted documents will not be returned under any circumstances. Tokyo Tech will not provide photocopies of submitted documents. Please keep a copy of all documents for personal reference. Should a document not be reissuable, please submit a certified copy instead.
- (5) Admission may be withdrawn at any time, even after enrollment, if the application documents are found to be invalid or contain false information.

4. Notification of the Application Results

The candidates nominated for MEXT Scholarship (University recommendation -SGU-) will be notified in June 2019. Official confirmation of the MEXT Scholarship recipients will be announced in August 2019.

INQUIRIES:

International Student Exchange Division

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