**The ASPIRE League Partnership Seed Fund**

**Application Form**

**University 1:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Principal Investigator:**

|  |  |
| --- | --- |
| Name | **\*** (Mr/Mrs/Miss/Ms/Dr/Prof): |
| Position |  |
| Department/Faculty/School |  |
| Email and contact phone no. |  |
| Other faculty involved (name & position) |  |
| Support letter required from university**#** | **\***YES / NO |

**University 2:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Lead Collaborator:**

|  |  |
| --- | --- |
| Name | **\*** (Mr/Mrs/Miss/Ms/Dr/Prof): |
| Position |  |
| Department/Faculty/School |  |
| Email and contact phone no. |  |
| Other faculty involved (name & position) |  |
| Support letter required from university**#** | **\***YES / NO |

**University 3: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Lead Collaborator:**

|  |  |
| --- | --- |
| Name | **\*** (Mr/Mrs/Miss/Ms/Dr/Prof): |
| Position |  |
| Department/Faculty/School |  |
| Email and contact phone no. |  |
| Other faculty involved (name & position) |  |
| Support letter required from university**#** | **\***YES / NO |

**University 4:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Lead Collaborator:**

|  |  |
| --- | --- |
| Name | **\*** (Mr/Mrs/Miss/Ms/Dr/Prof): |
| Position |  |
| Department/Faculty/School |  |
| Email and contact phone no. |  |
| Other faculty involved (name & position) |  |
| Support letter required from university**#** | **\***YES / NO |

**University 5: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Lead Collaborator:**

\*Circle as appropriate.

**#** Universities requiring a support letter: KAIST, NTU and HKUST.

Universities NOT requiring a support letter: Tokyo Tech and Tsinghua.

|  |  |
| --- | --- |
| Name | **\*** (Mr/Mrs/Miss/Ms/Dr/Prof): |
| Position |  |
| Department/Faculty/School |  |
| Email and contact phone no. |  |
| Other faculty involved (name & position) |  |
| Support letter required from university**#** | **\***YES / NO |

**Research Proposal**

|  |
| --- |
| Q1. Title of Research Project (Maximum 10 words) |
|  |
| Q2. Project Summary (Maximum 300 words). Please provide details of your proposed research project including its objectives, potential impact, past and existing work relevant to this project by you, your team or with your collaborator(s) and how the project would be developed into a long-term collaboration plan between the universities. |
|  |
| Q3. Please indicate if this project proposal is in support of a new or existing collaboration. If it is an existing collaboration, please provide more background information. |
|  |
| Q4. Please give details of the project timeline and activities to be undertaken. |
|  |
| Q5. Proposed Timeframe |
| Project Start Date (DD/MM/YY): / /  *(Note: Application results are expected by end of August 2021.)*  Project Completion Date (DD/MM/YY): / / |
| Q6. Expected Outputs (Maximum 300 words). Please provide information on the expected outputs from this project. These should include items such as anticipated papers, international conference presentations, or applications for external funds. |
|  |

**Budget Plan: Breakdown of Cost Charged to Each University**

In view of the current COVID-19 pandemic, researchers’ use of the approved project funds may be constrained and funds may need to be redirected toward an alternative use(s). Thus, for this year’s application please indicate in the budget plan how the seed fund will be used under two scenarios – (A) normal conditions (no constraints), and (B) constrained conditions (caused by COVID-19). The latter budget (B) should not exceed the former (A). The eventual use of the funds will be dependent on the prevailing situation as well as subject to the respective universities’ rules and regulations.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SCENARIO A**  **Normal conditions (no constraints)** | | | **SCENARIO B**  **Constrained conditions (caused by COVID-19)** | | |
| **University 1:** | | | | | |
|  | Item(s) | Amount (HKD / SGD / JPY/ KRW) |  | Item(s) | Amount (HKD / SGD / JPY/ KRW) |
| 1 |  |  | 1 |  |  |
| 2 |  |  | 2 |  |  |
| 3 |  |  | 3 |  |  |
|  | Total Requested Funding: |  |  | Total Requested Funding: |  |
| **University 2:** | | | | | |
|  | Item(s) | Amount (HKD / SGD / JPY/ KRW) |  | Item(s) | Amount (HKD / SGD / JPY/ KRW) |
| 1 |  |  | 1 |  |  |
| 2 |  |  | 2 |  |  |
| 3 |  |  | 3 |  |  |
|  | Total Requested Funding: |  |  | Total Requested Funding: |  |
| **University 3:** | | | | | |
|  | Item(s) | Amount (HKD / SGD / JPY/ KRW) |  | Item(s) | Amount (HKD / SGD / JPY/ KRW) |
| 1 |  |  | 1 |  |  |
| 2 |  |  | 2 |  |  |
| 3 |  |  | 3 |  |  |
|  | Total Requested Funding: |  |  | Total Requested Funding: |  |
| **University 4:** | | | | | |
|  | Item(s) | Amount (HKD / SGD / JPY/ KRW) |  | Item(s) | Amount (HKD / SGD / JPY/ KRW) |
| 1 |  |  | 1 |  |  |
| 2 |  |  | 2 |  |  |
| 3 |  |  | 3 |  |  |
|  | Total Requested Funding: |  |  | Total Requested Funding: |  |

**Supporting Documents**

|  |
| --- |
| Please attach the following supporting documents. |
| 1. CVs of PI and Lead Collaborator(s) of all partner universities with selected list of publications 2. Support letter from Head of Department / School (if required by the applicant’s university) |

**Declaration & Approval**

|  |
| --- |
| We declare that the statements made and information given in this application are, to the best of our knowledge, true, complete, and correct. We have read and fully understand the 'Guidelines for Applicants.' We understand that the personal data provided in this form will be used by the relevant committees and authorized personnel responsible for handling applications for the award.  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Principal Investigator) |

Submitted by: Signature: Date:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Principal Investigator)

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Notes for Applicants**

1: Eligibility: full-time academic staff from all disciplines are welcome to apply.

2: In the spirit of the Seed Fund, each proposal should try to engage as many participating universities as possible; the minimum is two for an application to be considered.

4: All fields must be filled.

5: The application should be submitted by the PI, in a PDF file to [**aspireseedfd@ust.hk**](mailto:aspireseedfd@ust.hk) by **April 30, 2021 (Friday)**.