Call for the second Application 2024 (Study from Dec. 2024~) EXTENDED!

International Exchange Program (Outbound) of the Engineering Schools

We are pleased to announce that a call for the second Applications 2024, the **International Exchange Program (Outbound) of the Engineering Schools, is now open**.

Program Overview
International Exchange Program is a research study abroad program for graduate students of the school of Engineering, the school of Materials and Chemical Technology, and the school of Environment and Society. This program allows students to study abroad at world-class universities with campuses in various countries that have interdepartmental or institution-wide agreements or that are deemed necessary by the Engineering schools. Students are sent to the host institution's laboratory to conduct research. We believe that this experience will help you develop skills and mutual understanding in your field of study, which is necessary for future global researchers. Master's and doctoral students who wish to work globally in the future are encouraged to apply. Students selected through a screening process will receive **partial support for study abroad expenses**.

Before applying, students must read through the website and comply with the guidelines.

1. **Program Open for Application:**

Program name	Partner universities
SERP (C1)	University of Cambridge University of Oxford University of Warwick University of Southampton École polytechnique Sorbonne University Universidad Politécnica de Madrid (UPM) RWTH Aachen University University of Wisconsin-Madison UC Santa Barbara Karlstad University The University of the Basque Country Tor Vergata University of Rome *Universities written in gray are not applicable
AOTULE（C2-a)	The University of Melbourne Tinghua University National Taiwa University The Hong Kong University of Science and Technology Institut Teknologi Bandung Korea Advanced Institute of Science and Technology Maraya University Indian Institute of Technology, Madras Hanoi University of Science and Technology Nanyang Technological University Chulalongkorn University University of Moratuwa
AOSU (C2-b)	Wuhan University of Technology National Cheng Kung Unviersity Thammasat University Singapore University of Technology & Design National Taiwan University of Science & Technology Chiang Mai University
（C3-a)	University that has an interdepartmental agreement with one of Engineering schools * Please consider applying to the university-wide program first
（C3-b)	University that has an institution-wide agreement

(C4)	Other universities that are deemed necessary by the Engineering schools

2. Start studying abroad
 December, 2024 to May, 2025

1) For the application and dispatch period, please refer to the "Annual Schedule of the International Exchange Program" posted on the Call for Applications page of this program (Tokyo Tech website).
2) As for start date in October and November, application is acceptable only for universities that meet the nomination deadline.
 Please check the nomination deadline for the partner university on the "Requirements of partner universities" posted on the Call for Applications page of this program (Tokyo Tech website).
3) Study abroad period is about 2 to 3 months (timing and duration to be determined by the host laboratory) *Applicants for less than 60 days are not eligible.
4) Requirements may differ depending on the partner university. Please refer to the link in " Partner university Requirement Sheet" posted on the Call for Applications page of this program (Tokyo Tech website).
 *Some partner universities require an acceptance from the host supervisor before this application.

3. Financial Support for Outbound Students
 Scholarship is provided based on the results of the screening.
1) The basic amount of the scholarship is approximately 300,000 yen as part of the study abroad expenses. The amount may be reduced in case of student who has some scholarships from Tokyo Tech development programs, etc. (human resource development programs, fellowships, etc.)
2) You are also recommended to apply for other scholarships to cover study abroad expenses. In that case, please write the status on the application form. Some scholarships cannot be duplicated, so please check well by yourself.
3) If you are selected for the Tobitate, TAZAKI Foundation Scholarship, etc., you will not receive any scholarship from this program (cannot be duplicated).
4) No payment will be made for research equipment/facilities use or registration fees, visa acquisition fee, if any.
5) In the case of Japanese government (MEXT) scholarship students, only the part of round-trip travel expense (airfare) is provided. Also, please note that there might be a possibility for those who participate in this program to lose their eligibility to receive the MEXT scholarship not only during the stay abroad but also after coming back to Tokyo Tech. Please confirm the detailed and latest information about this with Student Support Division. gak.sei@jim.titech.ac.jp

4. Prospective Applicants:
1) In principle, students who are enrolled in a master's or doctoral degree program at the Engineering Schools (School of Engineering, School of Materials and Chemical Technology, and School of Environment and Society) as of April 1, 2024.
   - ✧ Note 1: Working adult students are not eligible.
   - ✧ Note 2: Undergraduate 4th students who have passed the exam for a master's degree program at the Engineering Schools are also eligible.
   - ✧ Note 3: Applications for the following purposes are not eligible.
     - ・ Joint research between the host lab and Tokyo Tech
     - ・ Research relating to students' theses or doctoral dissertations
     - ・ Study abroad with the main purpose of earning lecture credits
     - ・ Study abroad to fulfill the requirements for Tokyo Tech projects
     - ・ Doctoral students who wish to earn credits for off-campus
   - ✧ Note 4: Students who graduate early in 3.5 years will be allowed to apply if they are approved by the rules set by each school and department.
   - ✧ Note 5: Applicants planning to study in their home county are NOT eligible.
2) A grade point average of 2.30 or higher in the previous year at the time of selection (see Note 1 in the following page)
3) TOEFL (iBT) score of 70 or TOEIC score of 650 or above. However, if there is a special reason, such as fluency in the local language, a letter of explanation (any form) must be submitted with the application.
4) Meet the all requirements including language and academic scores, of the program and the host university.

5. Deadline
 ~~Noon Friday, May 31, 2024~~

Tuesday, June 18 to Tuesday, August 20.　　Accepting applications at any time!
Applications will be reviewed individually. (The details will be noticed each.)
Feel free to contact International Exchange Team anytime if you have any inquires.
（ko.intl@jim.titech.ac.jp　Main building Room256）
　　　　Note: Applications that arrive after this deadline will not be processed, regardless of reason.

6.　Interview:
~~Afternoon on Wednesday, June 12, 2024~~
1) In case of a large number of applicants, a preliminary screening will be conducted based on the submitted application forms.
2) Details will be provided only to those who pass the document screening and no later than the day before the interview.
3) In case of legitimate reasons, a petition for a preferred interview time slot will be accepted only at the time of application.
4) In principle no special measures shall be taken for reasons such as external factors, so please apply with time to spare and under the thorough management of your physical condition.

7.　How to Apply and Required Documents
Application Data Entry Form (T2Form) URL: https://www.t2form.titech.ac.jp/sv/517483?lang=ja
Please access the application form from the link above and enter the required information.

＜**Documents to be uploaded to the Data Entry Form (upload to the designated areas)>**
① Application Form (Form 1): Reasons for application, research plan, etc.
② Recommendation Letter (Form 2) written by Academic Supervisor
　*Be sure to use the designated forms (Forms 1 and 2) for ① and ② above. The forms can be downloaded from the Call for Applications page of this program.
③ Resume in English (optional format)
④ A copy of your English language test scores
　✧ Note1: Some universities may have their own English language requirements, such as TOEFL iBT® or IELTS scores. The applicant must check with the university in which you wish to enroll.
　✧ Note2: For (C1) and (C2), please refer to the acceptance requirements of each university.
　✧ Note3: Applicants may submit a new, better score report to the International Exchange Team if you receive.
⑤ Academic Transcript in English (and Japanese if any)
　✧ Note1: The transcript must include your academic record of the previous year.
　✧ Note2: Students in their first year of a master's degree program must attach their undergraduate final grade academic transcripts.
　✧ Note3: If you were enrolled at another university in the previous year, please request a copy of the transcript well in advance.
⑥ Statement of Reason for those below. *Free format
　A) C3-b applicants who cannot apply for or was rejected by the university-wide program conducted by International Student Exchange Division (written by applicants)
　B) All (C4) applicants (written by applicants, and by their Chair of Department, Head of Graduate Studies or academic supervisor)
⑦ A copy of the email that shows the applicant get acceptance consent from a host professor
　A) All (C3) and (C4) applicants
　B) (C1) and (C2) Applicants who already have the acceptance.
　*Some partner universities require an acceptance from the host supervisor before this application. Please refer to the link in " Partner university Requirement Sheet" posted on the Call for Applications page of this program (Tokyo Tech website).

　＊Incomplete applications and applications received after the deadline will not be accepted under any circumstances.
　＊Submitted documents will not be returned.
　＊Your email address and other information may be provided to international-related department within Tokyo Tech.
　＊In addition to the language requirement, if there are other materials designated by each university, please submit them by the date and time specified by the International Exchange Team after you have been selected for dispatch.

8.　Notification of Results
　　Applicants and their academic advisors will be notified of the selection results approximately one week

after the selection interviews.
We will not be able to respond to inquiries regarding individual selection results.

9. Inquiry

International Exchange Team, Engineering Schools (Main Bldg., Floor 2, Rm 256)
Mailbox: H-106   TEL: 3859   e-mail: ko.intl@jim.titech.ac.jp

Note1: Grade Requirements:

Students applying for categories (C1), (C2), (C3), and (C4) must enter their GPA for the previous academic year in Date Entry Form. GPA must be calculated based on the calculation method below and applicants must have a GPA of 2.3 or higher.

How to calculate your Grade Point Average according to the JASSO evaluation scale					
Grade Conversion Table					
		Grade			
Four-level grading scale (Type 1)	—	Excellent	Good	Fair	Fail
Four-level grading scale (Type 2)	—	A	B	C	F
Four-level grading scale (Type 3)	—	100–80	79–70	69–60	59 or lower
Five-level grading scale (Type 4)	100–90	89–80	79–70	69–60	59 or lower
Five-level grading scale (Type 5)	S	A	B	C	F
Five-level grading scale (Type 6)	A	B	C	D	F
Grade Evaluation Point (GEP)	**3**	**3**	**2**	**1**	**0**

$$\frac{(\text{Number of Credit for GEP3 x 3}) + (\text{Number of Credit for GEP2 X 2}) + (\text{Number of Credit for GEP1 x 1}) + (\text{Number of Credit for GEP0 x 0})}{\text{Total Number of Credits}}$$

Note2: Partner universities requirements

✧ Note1: Please refer to the link in " Partner university Requirement Sheet" posted on the Call for Applications page of this program (Tokyo Tech website).
✧ Note2: New requirements might be added. Please check out the latest information accordingly on the web

Note3: The Report Session

Students accepted into this program are required to make a presentation at the study abroad debriefing session after returning.

Note4: International Research Program

In principle, students accepted into this program are required to take the International Research Program and receive credit (4 credits).
It is possible to take courses related to study abroad in each department and course, but in such cases, the credit will not be granted in duplicate with this course.

Note5: Other scholarships

You are also recommended to apply for other scholarships to cover study abroad expenses. In that case, please write the status on the application form. Some scholarships cannot be duplicated, so please check well by yourself.

Note6: FAQ

Please carefully read our FAQs before applying on the Call for Applications page of this program.

Note7:   the Call for Applications page of this program (Tokyo Tech website)
https://www.titech.ac.jp/international-student-exchange/students/news/2024/068901