

# Outlines of Necessary Preparations for MEXT Scholarship (University recommendation -SGU-) Students Newly Coming to Japan

June 2019

You have been recommended for the Japanese Government (MEXT) Scholarship based on your anticipated enrollment at Tokyo Institute of Technology (Tokyo Tech) from September 25, 2019. Please make the necessary preparations for coming to Japan.

The official confirmation documents and detailed information will be sent to you early August. The following information is just for your information now.

For your reference, this announcement is also available online:

[http://www.titech.ac.jp/english/graduate\\_school/international/scholarships/mext\\_scholarship.html#SGU\\_MEXT](http://www.titech.ac.jp/english/graduate_school/international/scholarships/mext_scholarship.html#SGU_MEXT)

## 1. Tuition fees

You are NOT required to pay admission and tuition fees.

Admission and tuition fees will be automatically waived by Tokyo Tech.

## 2. Visa

**Only MEXT Scholarship Students living in their home countries may obtain the Student visa under the expedited process described below.**

### 1) Documents enclosed in the package (You will receive them **early August**):

- a) **Certificate** verifying that you are a MEXT Scholarship Student.
- b) **Document for Visa** explaining that you are a MEXT Scholarship Student who is not required to submit a Certificate of Eligibility for Status of Residence when applying for an entry visa. The "Document for Visa" requests that the Japanese Embassy or Consulate in your home country (hereafter, the Japanese Embassy) issue an entry visa and provides the name of an official contact person at Tokyo Tech.

### 2) How to obtain your visa:

- a) Please go to the Japanese Embassy early March to process your visa application. *\*The schedule for MEXT Scholarship Students' visa procedures will be announced in early August.*
- b) Before visiting the Japanese Embassy, it is recommended that you call their visa section and inquire about the correct procedure for obtaining a Student visa as a MEXT Scholarship Student (University recommendation -SGU-).
- c) If the Japanese Embassy requests that you submit a Certificate of Eligibility for Status of Residence even after you have submitted the Document for Visa (explained in 1b above), please ask the Embassy to contact Tokyo Tech directly.
- d) Since you are a MEXT Scholarship Student, it should only take a few days to process your visa application.

Please note that both a valid entry visa and the Certificate (explained in 1a) are necessary to enter Japan. Do not fail to bring **both** of these important items with you when you leave your country.

**-For Chinese citizens-**

Please consult with a designated proxy application authority in China before applying.

<List of proxy application authorities>

[http://www.cn.emb-japan.go.jp/consular/visa\\_daili.htm](http://www.cn.emb-japan.go.jp/consular/visa_daili.htm)

**NOTE: The schedule will be extremely tight. Before visiting the Japanese Embassy, please call their visa section and confirm the correct procedure for obtaining a Student visa as a MEXT Scholarship Student.**

### 3. Housing

Tokyo Tech offers off-campus dormitories to newly arrived international students. Further information will be announced in due course.

If you are bringing your family to Japan, you need to arrange accommodation by yourself. It is recommended that you first come alone and secure suitable accommodations before inviting family members to join you, as it may take some time to secure accommodations for a family.

If you have any urgent questions about housing, please contact the Student Support Division at [dormitory@jim.titech.ac.jp](mailto:dormitory@jim.titech.ac.jp) . In the email, please include your name and the name of your intended program at Tokyo Tech, and state you are a MEXT Scholarship Student.

## 4. Stipend

Your first stipend from MEXT will be transferred to your Japanese postal savings account in the middle of November at the earliest. Therefore, it is suggested that you bring at least 150,000 JPY to cover various expenses during your first 6 to 8 weeks in Japan.

The instruction of opening a bank account will be announced from the Student Support Division.

## 5. Pledge

If you intend to enroll at Tokyo Tech, you are required to submit a Pledge statement to MEXT. We will send the form early August. You will not be officially certified as a MEXT Scholarship Student until you have completed this procedure.

## 6. Items to Bring to Japan

You are required to submit the following certificates (in English, original or certified copies) as part of the admission procedures if you did not submit them when you applied for the International Graduate Program. It is highly recommended that you prepare these documents in advance.

- Most recent Certificate of Graduation from your home university
- Complete Academic Transcript from your home university

## 7. Required On-site Admission Procedures

You are required to complete on-campus admission procedures on either September 18 or 19, 2019 at Tokyo Institute of Technology. Admission documents will be sent to your academic supervisor in early September. If you are unable to attend due to late arrival in Japan or some other valid reason, a proxy can complete the admission procedures on your behalf. Please contact your academic supervisor for more information.

## 8. Tokyo Tech Academic Calendar

For the dates of the start of the third quarter and the entrance ceremony for degree-seeking students, please refer to the Tokyo Tech Academic Calendar online at <https://www.titech.ac.jp/english/enrolled/life/schedules/2019.html>

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## **INQUIRIES:**

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Regarding the MEXT Scholarship, please contact  
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