

Outlines of Necessary Preparations for MEXT Scholarship (University recommendation -SGU-) Students Newly Coming to Japan

December 19, 2016

You will be recommended for the Japanese Government (MEXT) Scholarship based on your anticipated enrollment at Tokyo Institute of Technology (Tokyo Tech) from April 1, 2017. Please make the necessary preparations for coming to Japan.

The official confirmation documents and detailed information will be sent to you in early March. The following information is just for your information now. For procedures other than those listed below, please follow the instructions in the Important Notice from the Admission Division.

1. Tuition fees

You are NOT required to pay admission and tuition fees.

Admission and tuition fees will be automatically waived by Tokyo Tech.

2. Visa

Only MEXT Scholarship Students living in their home countries may obtain the Student (ryugakusei) visa under the expedited process described below.

1) Documents enclosed in the package (You will receive them in **early March 2017**):

- a) "**Certificate**" verifying that you are a MEXT Scholarship Student.
- b) "**Document for Visa**" explaining that you are a MEXT Scholarship Recipient who is not required to submit a "Certificate of Eligibility for Status of Residence" when applying for an entry visa. The "Document for Visa" requests that the Japanese Embassy or Consulate in your home country (hereafter, the Japanese Embassy) issue an entry visa and provides the name of an official contact person at Tokyo Tech.

2) How to obtain your visa:

- a) Please go to the Japanese Embassy in the middle of March to process your visa application. **The schedule for MEXT Scholarship Students' visa procedures will be announced in March.*

b) Before visiting the Japanese Embassy, we recommend that you call their visa section and confirm the correct procedure for obtaining a Student visa as a MEXT Scholarship Student (University recommendation -SGU-).

c) If the Japanese Embassy requests that you submit a "Certificate of Eligibility for Status of Residence" even after you have submitted the "Document for Visa" (explained in 1b above), please ask them to contact Tokyo Tech directly.

d) Since you are a MEXT Scholarship Student, it should only take a few days to process your visa application.

Please note that both a valid entry visa and the Certificate (explained in 1a) are necessary to enter Japan. Do not fail to bring **both** of these important items with you when you leave your country.

-For Chinese citizens-

Please consult with a designated proxy application authority in China before applying.

<List of proxy application authorities>

http://www.cn.emb-japan.go.jp/consular/visa_daili.htm

NOTE: The schedule will be extremely tight. Before visiting the Japanese Embassy, please call their visa section and confirm the correct procedure for obtaining a Student visa as a MEXT Scholarship Student.

3. Housing

Students only who come to Tokyo Tech for the first time are able to live in a dormitory.

Tokyo Tech has limited housing for international students. Although we cannot guarantee rooms for all students, you are automatically in line as a candidate for living in a dormitory. Should you be selected to live in university housing, you will be notified by Tokyo Tech's Student Support Division by the end of February 2017 via email. The maximum period of residence is one year.

If you are bringing your family to Japan, you need to arrange an accommodation by yourself. We recommend that you first come alone and secure suitable accommodations before inviting them to join you. It may take some time to secure proper accommodations for a family.

If you have any urgent questions about housing, please contact the Student Support Division:

gak.sei@jim.titech.ac.jp In the email, please include your name and the name of your intended program at Tokyo Tech, and state you are a MEXT Scholarship Student.

4. Stipend

Your first stipend from MEXT will be transferred to your Japanese postal savings account at the middle of May at the earliest. Therefore, we suggest that you bring ¥150,000 - ¥200,000 to cover your various expenses during your first 6 - 8 weeks in Japan.

5. Pledge

If you intend to enroll at Tokyo Tech, you are required to submit a Pledge statement to MEXT. We will send the form in March. You will not be officially certified as a MEXT Scholarship Student until you have completed this procedure.

6. Items to Bring

Please make sure to bring the following certificates (**in English, original or certified copies**) with you when you come to Japan:

- **most recent Certificate of Graduation from your home university**
- **complete Academic Transcript from your home university**

Even though you have submitted these documents to Tokyo Tech's Admission Division upon application, **you are required to submit another set of these official certificates to Tokyo Tech's Student Division at the New Student Registration** session as part of the required admission procedures.

7. Schedules for Regular Students

On-site Admission Procedures: March 29 and 30, 2017

As already mentioned in the Important Notice from the admission office, you are required to participate in admission procedures on-campus in late March 2017 at Tokyo Institute of Technology. Admission documents will be sent to your academic supervisor in March 2017. If you are unable to attend due to a late arrival in Japan or other valid reason, a proxy can complete the admission procedures on your behalf. Please contact your academic supervisor for more information.

The Entrance Ceremony: Tuesday, April 4

The First term: from Wednesday, April 5

INQUIRIES:

Regarding the MEXT Scholarship, please contact
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