

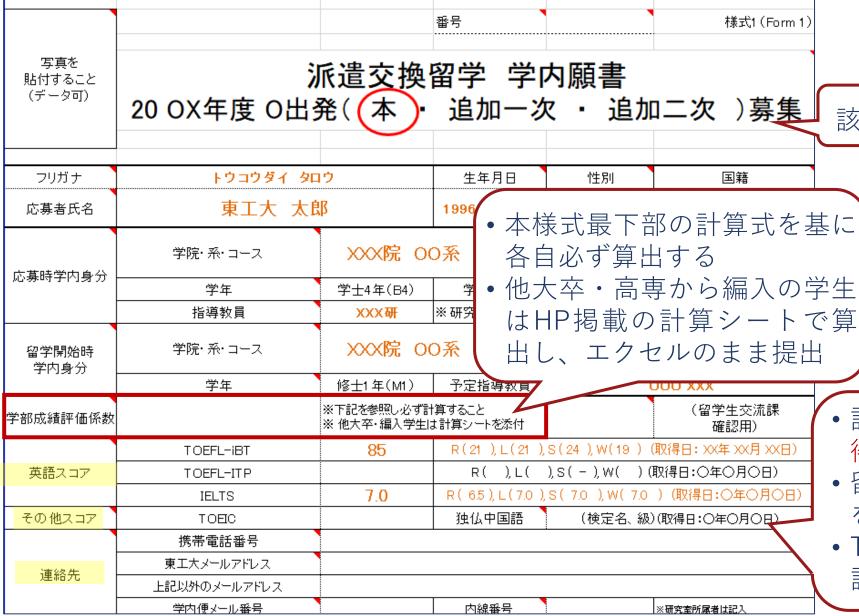
# 派遣交換留学 応募書類作成時の注意点

日本語: p.3-9

**English follows after Japanese** 

### 様式1:学内願書





該当の応募回がわかるように

- ・語学スコアの有効期限は取 得から2年以内。
- ・留学希望先大学の語学要件 をクリアしていること
- TOEICやその他語学検定も、 該当者は漏れなく記載

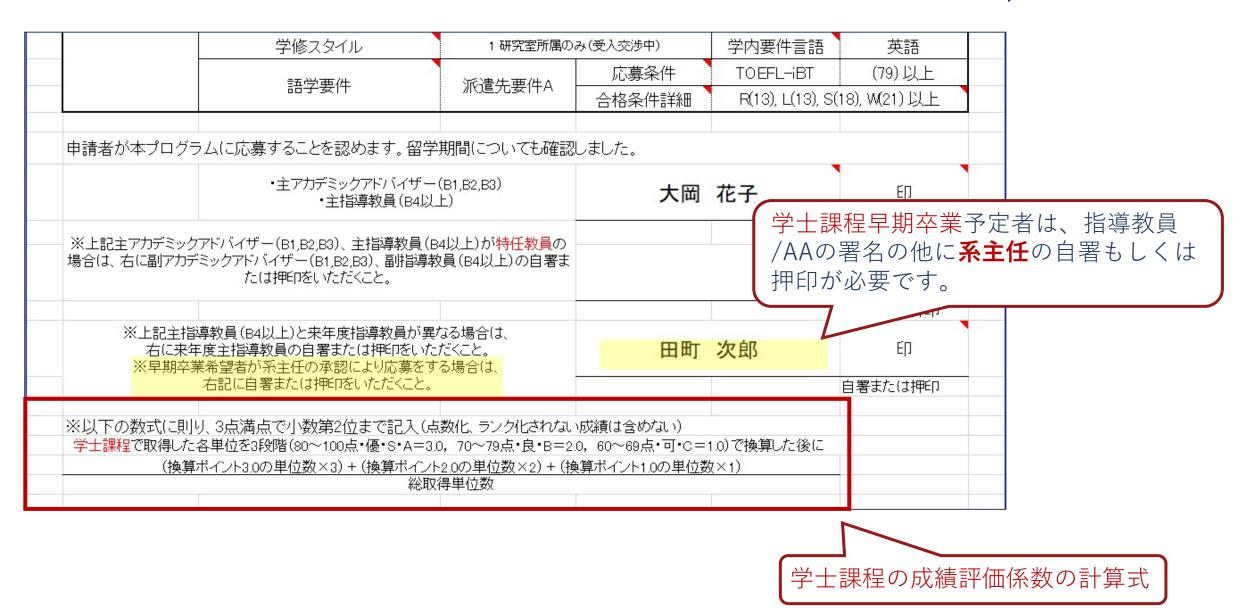
# 様式1:学内願書



	付別则先具						J	
	永住権(only for foreign students)	Check the box currently applying form.	if you obtain the Pe or it, please tell Inte				留学HP>個人情報の取扱いにつ	
	個人情報取り扱いについて		ム等への参加およて 扱いについて」に同意			<b>」いて</b> を確認 チェック(✔)を忘れないように		
<留学希望先情	〒報> □ 第1希望の大学以夕	への留学は希望	しません					
	大学名			ETH			<u>有無について</u> L 労 D A A A A A A A A A A A A A A A A A A	
	学部・研究科、 コース等(英語)		Depar	tment of XXX	<b>\</b>		大学以外には留学しない場合は ✔)すること	
第1希望大学	留学期間	2025年 月 日頃~	~20 年 月 日頃	滞在学期数		, – , , (	<u>•                                    </u>	
勿り 布主八子	学修スタイル	(ブルダウン	から選択)	学内要件言語				
	語学要件	(ブルダウンから選 択)	応募条件 合格条件詳細 専攻詳細条件	R( ),	留品		<b>業開始日-終了日(試験を含む)</b> アカデミックカレンダーをよく	
	大学名		メル7	ボルン大学		<u>在学期数</u>		
	学部・研究科、 コース等(英語)		ool of XXX	セ	メスター、	クウォーター、研究期間等		
第2希望大学	留学期間	2005年月日頃~	~20 年 月 日頃	滞在学期数	(	ブルダウン)		
	学修スタイル	(ブルダウン	から選択)	学内要件言語	(	(ブルダウン)	派遣交換留学HP>奨学金情報を確認	
	語学要件	(プルダウンから選 択)	応募条件	(ブルダウン)	(	) 以上	エントリー希望者は該当欄にチェッ	
			合格条件詳細	R( ), L(	), s( ),	W( )以上	ク (🗸)	
		,,,,	専攻詳細条件				※春出発のみ	

### 様式1:学内願書





#### 様式2:英文エッセイ



#### 英文エッセイは、様式・書式の指定があります

#### ≪指定書式≫

- ・フォント(Arial)・フォントサイズ(11) ・**行間(1.0)**
- ・設問 1 及び 2 は250-300 words 以内にすること
- ・ポイントを明確にし、冗長にならないよう気を付けること
- ・2ページ以内とすること

ダウンロード先:派遣交換留学>応募書類>提出書類>

2. Essay Form for Science Tokyo Exchange Program (様式2)

エッセイ作成時に書式を変更しないように気を付けること

※PDFに変換する際に行間が変わってしまうことがあります。ご注意ください。

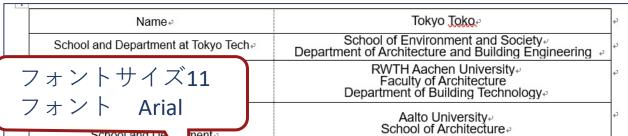
#### その他、エッセイ作成時の注意点

- 留学先に第二希望がある場合は、必ず第二希望に関しても言及すること
- 添削は受けないこと

### 様式2:英文エッセイ

#### ≪良い例≫

approaches in the field.



1) Describe in English y r motivation for applying to this program and the reasons why you chose your first (and second hoice universities.

I am a third-year undergraduate student at Tokyo Institute of Technology, majoring in Architecture. I am writing to express my strong interest in participating in an exchange program during the first semester of my master's studies. My top choice for this exchange is RWTH Aachen University, followed by Aalto University.

Having completed my bachelor's degree, I am eager to broaden my academic horizons and gain international exposure. I am particularly drawn to RWTH Aachen University due to its renowned architecture program and its emphasis on cutting-edge research. I am excited about the prospect of enrolling in courses that align with my academic goals and further deepening my understanding of architecture.

Furthermore, I believe that the diverse cultural and educational environment at RWTH Aachen

University will contribute significantly to my personal and academic g only enhance my architectural knowledge but also expose me

行間1.0

Aalto University, with its strong reputation in design and innovation, is my second choice. I appreciate



#### ≪悪い例≫

フォント、フォントサイズ ともに違う× Tokyo Toko

nool of Environment and Society⊬ of Architecture and Building Engineering ⊮

RWTH Aachen University⊮ Faculty of Architecture partment of Building Technology⊮

Aalto University

School and Department₽

Name₽

1) Describe in English your motivation r apply your first (and second) choice universes.

r applying to this program and the reasons why you chose

I am a third-year undergraduate student at Tolko Institute of Technology, majoring in Architecture. I am writing to express my strong interest in participating in an exchange program during the first semester of my master's studies. My top choice for this exchange is RWTH Aachen University, followed by Aalto University.

Having completed my bachelor's degree, I am eager to broaden my academic horizons and gain international exposure. I am particularly drawn to RWTH Aachen University due to its renowned architecture program and its emphasis on cutting-edge research. I am excited about the prospect of enrolling in courses that align with my academic goals and further deepening my understanding of architecture.

Furthermore, I believe that the diverse cultural and educational environment at RWTH Aachen University will contribute significantly to my personal and academic growth. This experience will not only enhance my architectural knowledge but also expose me to different perspectives and approaches in the field of

Aalto University, with its strong reputation in design and a emphasis on interdisciplinary collaboration at Aalto, and I am and design during my exchange.

行間が狭い

preciate the architecture

In conclusion, I am enthusiastic about the opportunity to contribute to and learn from the academic community at RWTH Aachen University or Aalto University. I am confident that this exchange program will not only complement my academic journey but also foster a lifelong appreciation for global perspectives in architecture.

### 様式3:留学先及び本学での学修計画



			様式3(Form 3)			
	14 Carlos 16 Carlos 14 Carlos	先大学および本学での学修計画 earning at the partner university and Tokyo Tech)				
		応募者氏名	Tokyo Toko			
【第1希望大学(First cho	ice university)]					
大学名 (University name)		RWTH Aachen University				
学修スタイル (Leaning style)		3. 授業履修のみ(Only taking courses)				
授業形式 (course style)	コースコード (course code)	履修予定科目名 (Subject title which you will take)	開講言語 (Language)			
講義(Lecture)	0123-44	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	English			
演習(Seminar)	01 23-45	xxxxxxxxxxxxxx	English			
実験(Experiment)	0123-46	01 23 – 46 XXXXXXXXXXXXXXXXXX				
その他(other)	0123-47	xxxxxxxxxxxxxxx	English			
講義(Lecture)	0123-48	xxxxxxxxxxxxxxx	English			
【第2希望大学(Second c	hoice university)]					
大学名 (University name)		Aalto University				
学修スタイル (Leaning style)	2. 研究室に所属し、授業も履修する (Research at lab and taking courses)					
授業形式 (course style)	コースコード (course code)	履修予定科目名 (Subject title which you will take)	開講言語 (Language)			
演習(Seminar)	01 23-48	xxxxxxxxxxxxxxx	English			
演習(Seminar)	01 23-49	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	English			
実験(Experiment)	0123-50	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	English			
議義(Lacture)	01/23-51	XXXXXXXXXXXXXXXXX	Fnalich			

留学先大学の履修要件を確認 チェックポイント:

- 開講言語(英語 or それ以外)
- 留学生 (Exchange Student) の履修可否
- 1セメスターあたりの履修必要 単位数

20-30ECTS/sem を推奨している 大学が多いです。

2セメスターを予定している人は 各セメスターごとの必要単位数 分の授業を記載し、行が足りな いは場合は適宜追加すること

第二希望の大学も同様です

# 様式3:留学先及び本学での学修計画



【例:修士課程在籍の場合】

$\neg$		$\sim$	
		期 間(Term)	備考
留学期間(Study Abroad)		2018.09.20 ~ 2019.06.10	予定(Plan)
学士課程(Bachelor)		2014.04.01 ~ 2018.03.31	在学中(Now)
修士課程(Master)		2018.04.01 ~ 2021.03.31	本学進学予定(Going on 。 Tokyo Tech)
博士課程(Doctor)		yyyy.mm.dd ~ yyyy.mm.dd	進学せず(Not going on to)
本人の学修計画につい 計画についても確認しま アカデミックアドバイザー			
計画についても確認しま			
		東京 工太郎	(左記に自署もしくは押印 願います。) -
訓指導教員(B4以上、主指導教			
			(左記に自署もしくは押印願います。)
来年度指導教員(現指導	- 算教員と異なる場合	<u>`</u>	
※早期卒業希望者が系の承認により応募する場合は系主任		東京 とうこ	(左記に自署もしくは押印願います。)

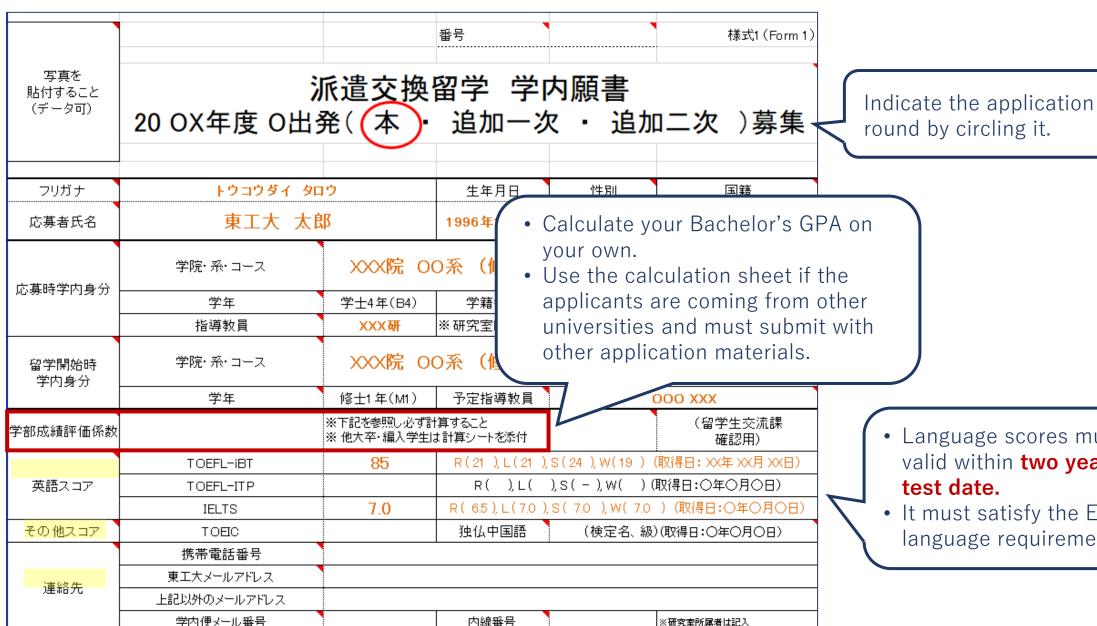
- 本学学修計画は在籍課程の卒業 予定年月まで記載
- 卒業時期が未定の場合でも予定 (希望)の卒業予定年月を記載

早期卒業予定者は系主任の自署または押印が必要です。



# Form1: Application Form





- Language scores must be valid within two years of the
- It must satisfy the English language requirements.

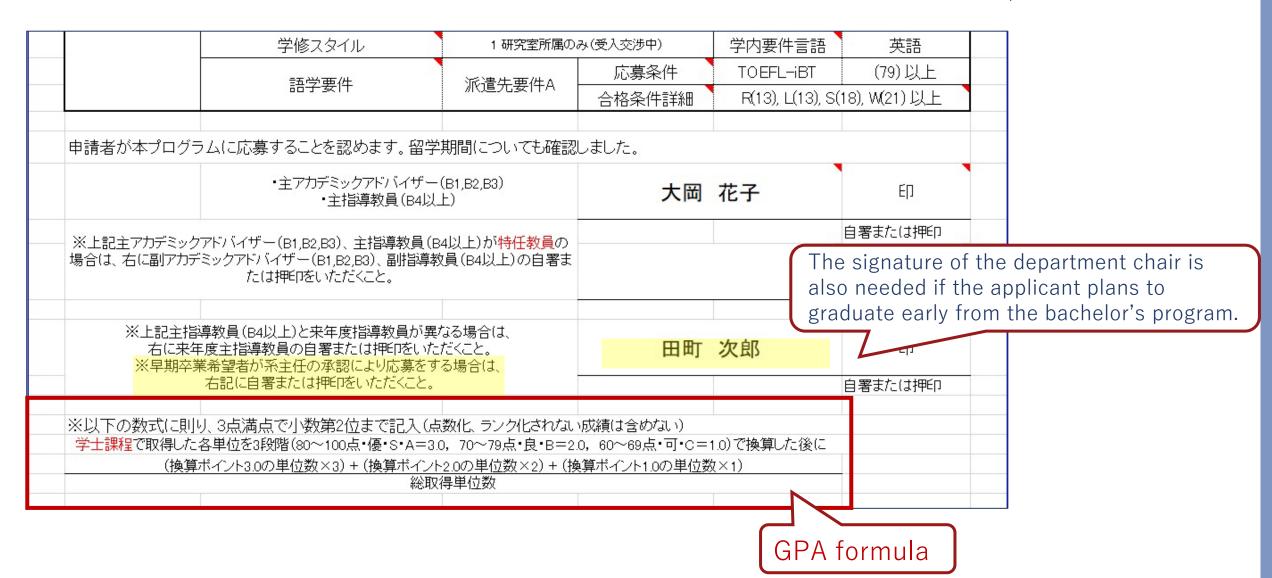
# Form 1: Application Form



	付が別先見						
	永住権(only for foreign students)	<u> </u>	-	rmanent Residency sta rnational Student Excl	hang opt	in for	±HP>privacy policy
	個人情報取り扱いについて		ム等への参加および 扱いについて」に同意	が留学用奨学金に関連 記します			-TH > privacy policy
<留学希望先情	報> 🛘 第1希望の大学以外	への留学は希望	しません	_	Sec	ond cho	ice
	大学名			ETH			ox ONLY if you wish to study
	学部・研究科、 コース等(英語)	Department of XXX			abro	oad at yo	our first-choice-university.
第1希望大学	留学期間	2025年 月 日頃~20 年 月 日頃 滞在学期数			(ブルダ	ウン)	
寿1布至八子	学修スタイル	(ブルダウン	学内要件言語	(ブルダ	<u> </u>		
	語学要件	(ブルダウンから選 択)	応募条件	(ブルダウン)	<b>-1 4 -</b>	<b>留学期間(Duration):</b> It should be based on the host ur academic calendar, including the	
			合格条件詳細 専攻詳細条件	R( ), L( ), S	_		
	大学名		メルマ	ボルン大学			periods.
第2希望大学	学部・研究科、 コース等(英語)	School of XXX				一 滞在学期数(Semester) Number of semesters stayed / research	
	留学期間	2005年月日頃~	~20 年 月 日頃	滞在学期数	( р	eriod/ qu	uarter
	学修スタイル	(ブルダウン	から選択)	学内要件言語	()		
	語学要件	(ブルダウンから選 択)	応募条件	(ブルダウン)	(	)以上	
			合格条件詳細	R( ), L( ), S	( ), w( ) l	以上	
		1/0	専攻詳細条件				

### Form1: Application Form





# Form 2: English Essay



#### Essay must follow the specified format and style.

#### <<Rules>>

- Font: Arial, Font size: 11 point, Single spacing(1.0)
- Both Sections 1 and 2 should be 250-300 words in length.
- Make sure to clarify your points and avoid redundancy.
- The essay should not be longer than 2 pages.

派遣交換留学>提出書類/ Application forms>

2. Essay Form for Tokyo Tech Exchange Program (様式2)

\* The styles may ruin when converting to PDF.

#### Other tips for essay:

- Applicants need to mention about the second choice if they have one.
- English check or advice is not allowed.

# Form 2: English Essay







	Name $\varphi$		Tokyo <mark>Toko</mark> ∂	₽
	School and Department at Tokyo	Tech₽	School of Environment and Society  Department of Architecture and Building Engineering	₽
ont size: 11 point ont: Arial			RWTH Aachen University√ Faculty of Architecture Department of Building Technology√	t)
			Aalto University. School of Architecture.	٩

1) Describe in Engli your motivation for applying to this program and the reasons why you chose your first (and second) choice universities.

I am a third-year undergraduate student at Tokyo Institute of Technology, majoring in Architecture. I am writing to express my strong interest in participating in an exchange program during the first semester of my master's studies. My top choice for this exchange is RWTH Aachen University, followed by Aalto University.

Having completed my bachelor's degree, I am eager to broaden my academic horizons and gain international exposure. I am particularly drawn to RWTH Aachen University due to its renowned architecture program and its emphasis on cutting-edge research. I am excited about the prospect of enrolling in courses that align with my academic goals and further deepening my understanding of architecture.

Furthermore, I believe that the diverse cultural and educational environment at RWTH Aachen University will contribute significantly to my personal and academ only enhance my architectural knowledge but also expose approaches in the field.

Aalto University, with its strong reputation in design and innovation, is my second choice. I appreciate

Name₽ School of Environment and Society School and Department at Tokyo Techa epartment of Architecture and Building Engineering Both font and font size RWTH Aachen University Faculty of Architecture
Department of Building Technology don't meet the rule. School of Architecture School and Departme 1) Describe in English your mo vation for applying to this program and the reasons why you chose your first (and second) choice iniversities. I am a third-year undergraduate student at Tokyo Institute of Technology, majoring in Architecture. I am writing to express my strong interest in participating in an exchange program during the first semester of my master's studies. My top choice for this exchange is RWTH Aachen University, followed by Aalto University, Having completed my bachelor's degree, I am eager to broaden my academic horizons and gain international exposure. I am particularly drawn to RWTH Aachen University due to its renowned architecture program and its emphasis on cutting-edge research. I am excited about the prospect of enrolling in courses that align with my academic goals and further deepening my understanding of architecture. Furthermore, I believe that the diverse cultural and educational environment at RWTH Aachen University will contribute significantly to my personal and academic growth. This experience will not only enhance my architectural knowledge but also expose me to different perspectives and approaches in the field. Aalto University, with its strong reputation in design an ppreciate the Less than 1.0 emphasis on interdisciplinary collaboration at Aalto, and I ar f architecture and design during my exchange.₽

In conclusion, I am enthusiastic about the opportunity to contribute to and learn from the academic community

at RWTH Aachen University or Aalto University. I am confident that this exchange program will not only

complement my academic journey but also foster a lifelong appreciation for global perspectives in architecture.

# Form3: Study Plan



	樣式3(Form 3)					
留学先大学および本学での学修計画 (The plan of learning at the partner university and Tokyo Tech)						
		応募者氏名	Tokyo Toko			
第1希望大学(First cho	ice university)]					
大学名 (University name)		RWTH Aachen University	$\sim$			
学修スタイル (Leaning style)		3. 授業履修のみ(Only taking courses)				
授業形式 (course style)	コースコード (course code)	履修予定科目名 (Subject title which you will take)	開講言語 (Language)			
講義(Lecture)	0123-44	xxxxxxxxxxxxxxx	English			
演習(Seminar)	01 23-45	xxxxxxxxxxxxxx	English			
実験(Experiment)	0123-46	xxxxxxxxxxxxxxx	English			
その他(other)	0123-47	xxxxxxxxxxxxxxx	English			
講義(Lecture)	0123-48	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	English			
第2希望大学(Second o	choice university)]					
大学名 (University name)		Aalto University				
学修スタイル (Leaning style)	2. 研究室に所属し、授業も履修する (Research at lab and taking courses)					
授業形式 (course style)	コースコード (course code)	履修予定科目名 (Subject title which you will take)	開講言語 (Language)			
演習(Seminar)	0123-48	xxxxxxxxxxxxxxxx	English			
演習(Seminar)	0123-49	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	English			
実験(Experiment)	0123-50	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	English			
講義(Lecture)	01/23-51	XXXXXXXXXXXXXXXXX	Fnalich			

Course requirements and conditions set by institutions: Example

- Language of instruction (English/ other)
- Courses offered to Exchange Students
- Required number of credits per semester

If you plan to stay for two semesters, you must list the all courses to meet the required number of credits for each semester. You may add more lines as necessary.

Please complete the information for your second-choice university in the same manner as above.

# Form3: Study Plan



#### [e.g.: Graduate students]

_	U _	$\vee$	
	期 間(	Term)	備考
留学期間(Study Abroad)	2018.0	09.20 ~ 2019.06.10	予定(Plan)
学士課程(Bachelor)	2014.0	04.01 ~ 2018.03.31	在学中(Now)
修士課程(Master)	2018.0	04.01 ~ 2021.03.31	本学進学予定( <del>C. i.</del> Tokyo Tech)
博士課程(Doctor)	yyyy.mm.dd $\sim$	yyyy.mm.dd	進学せず(Not going on to
	 確認しました。また、本学における必ず た	修科目や卒業単位等も含め、卒業	
	′-。 B1,B2,B3)/主指導教員(B4以上)		
	東	京 工太郎	(左記に自署もしくは押印願います。)
訓指導教員(B4以上、主指導教	員が <mark>特任教員</mark> の場合のみ必要、常勤教員の場	合不要)	
			(左記に自署もしくは押印 願います。)
来年度指導教員(現指導	牧員と異なる場 <u>合)</u>		
※早期卒業希望者が系の承認により応募する場合は系主任	J.	東京 とうこ	(左記に自署もしくは押印 願います。)

Academic plan at Science Tokyo

 Indicate your planned/ expected graduate year and month.

Signature of the department chair is also needed if applicant is planning to graduate bachelor degree earlier.