

# Application Guidelines for the Japanese Government (MEXT) Scholarship (University Recommendation -SGU-) commencing in April 2020

Enrollment Date: Early April 2020

Number of Awards: A few

Program Types: Doctoral Programs, Master's Programs

Student Application Period: August 20 – October 30, 2019

International students with outstanding academic records who are applying to Tokyo Institute of Technology as regular, degree-seeking students in April 2020, and current Tokyo Tech students who intend to advance from a master's program to a doctoral program at the Institute in April 2020 may be eligible to apply for the Japanese Government (Ministry of Education, Culture, Sports, Science and Technology: MEXT) Scholarship (University Recommendation -SGU-). The number of awards is very limited.

The qualifications stated below are based on the guidelines provided by MEXT for the previous round of recruitment. The new guidelines for the MEXT Scholarship commencing in April 2020 will be published in November 2019. Should there be any changes to the application requirements, announcement will be made through each applicant's prospective academic supervisor at Tokyo Tech.

Students currently receiving the MEXT Scholarship (University Recommendation -SGU-) who wish to continue their graduate-level programs at Tokyo Tech on the same scholarship must apply for continuation of funding for 2020.

## Reference:

[https://www.titech.ac.jp/english/graduate\\_school/international/scholarships/mext\\_scholarship.html#SGU\\_MEXT](https://www.titech.ac.jp/english/graduate_school/international/scholarships/mext_scholarship.html#SGU_MEXT)

## Qualifications:

### 1. Eligibility

Those who apply for the scholarship must meet one of the following conditions:

- (1) Be applying for an International Graduate Program (C) (IGP (C)) **doctoral program** commencing in April 2020
- (2) Be advancing from a Tokyo Tech master's program to a Tokyo Tech **doctoral program** commencing in April 2020

- (3) Be applying for a Tokyo Tech **master's program** commencing in April 2020 **and** currently be studying in a Tokyo Tech undergraduate program on a Japanese-Korean Government Scholarship or on the MEXT Scholarship (special admission through university recommendation) as of March 2020

Note: Undergraduate students who are studying at the Institute on **other types of MEXT Scholarship are not eligible** for this scheme. Specifically, undergraduates who were not selected for extension of their current MEXT Scholarship; those who had the opportunity to apply for extension of their current MEXT Scholarship but failed to do so, and those who will have an opportunity to apply for extension of their current MEXT Scholarship in the future are ineligible to apply for the MEXT Scholarship (University Recommendation -SGU-).

- (4) Be currently receiving the MEXT Scholarship (University Recommendation -SGU-) at Tokyo Tech and wish to continue receiving it in order to continue studies at the Institute

Applicants must have demonstrated excellent academic achievement with a grade point average of 2.50 (out of 3.00) or above in the last academic year and meet certain criteria.

Applicants must also be proficient in the English or Japanese language and meet one of the following conditions:

- (1) Have obtained an English language proficiency test score that is equivalent to CEFR level B2 or higher or have passed N2 or N1 of the Japanese Language Proficiency Test (JLPT).
- (2) Have been awarded or expect to be awarded by the time of Tokyo Tech enrollment an undergraduate or graduate degree from an institution where all instruction was in English or Japanese
- (3) Possess a level of proficiency in either English or Japanese equivalent to that stated in (1) and be able to provide supporting evidence

**The application procedures for the MEXT Scholarship (University Recommendation -SGU-) differ as follows:**

**[A]** IGP (C) applicants who intend to newly enroll at Tokyo Tech as doctoral students in April 2020 must complete a separate application for admission to Tokyo Tech (the IGP (C) application) by October 30, 2019. These applicants are also required to follow the scholarship application procedure [A] on p.6.

**[B]** Students who intend to advance from a Tokyo Tech's master's program to a Tokyo Tech doctoral program commencing in April 2020 are required to follow scholarship application procedure [B] on p.7.

**[C]** Students who are applying for one of the Tokyo Tech master's programs commencing in April 2020 **and** are studying in a Tokyo Tech undergraduate program on a Japanese-Korean Government Scholarship or on the MEXT Scholarship (special admission through university recommendation) as of March 2019 are required to follow scholarship application procedure [C] on p.8.

**[D]** Students currently receiving the MEXT Scholarship (University Recommendation-SGU-) who desire to continue their current graduate-level programs at Tokyo Tech on the same scholarship must apply for continuation of funding for 2020. These students are required to follow scholarship application procedure [D] on p.8. However, current MEXT Scholarship students (University Recommendation -SGU-) who intend to advance from a master's program to a doctoral program at Tokyo Tech in April 2020 must follow procedure **[B]**.

## **2. Nationality**

Applicants must hold the citizenship of a country that has diplomatic relations with Japan.

## **3. Age**

Applicants must have been born on or after April 2, 1985.

## **4. Academic Background**

Doctoral program applicants must meet one of the following conditions:

- (1) Have successfully obtained a degree equivalent to a master's degree or a professional master's degree at a university or college outside Japan or expect to do so by the date of enrollment
- (2) Have obtained a master's degree or a professional master's degree in Japan
- (3) If not meeting conditions (1) or (2) above, be individually evaluated and recognized by the relevant School at Tokyo Tech as having academic abilities equivalent to or higher than that of a master's degree or professional master's degree holder, and be at least 24 years old at the date of enrollment

The Application for *Individual Assessment of Admission Eligibility* and supplemental documents are required for applicants who apply under condition (3). Refer to the application guidelines for International Graduate Program (C) for details.

Master's program applicants must be studying in a Tokyo Tech undergraduate program on a Japanese-Korean Government Scholarship or on the MEXT Scholarship (special admission through university recommendation) as of April 2020 and be expected to successfully complete their undergraduate program by the date of enrollment.

## **5. Health**

Applicants must be physically and mentally able to pursue studies at Tokyo Tech.

## **6. Arrival in Japan**

Applicants who intend to come to Japan to newly enroll at Tokyo Tech must be able to arrive in Japan during the period of April 1 to April 7.

## **7. Visa**

Before arriving in Japan, those selected to receive the MEXT Scholarship must acquire Student visas that are valid as of April 1, 2020. Please also note that those who change their visa status to a status other than *Student* after arrival in Japan will lose their status as Japanese Government (MEXT) Scholarship recipients as of the date their visa status changes.

## **8. Community engagement**

Applicants for the scholarship should be willing to promote mutual understanding by participating in community events held in Japan.

After returning to their home country, former recipients are expected to maintain close contact with Tokyo Tech, cooperate in surveys, participate in events conducted by local Japanese diplomatic missions, and endeavor to support relations between their home country and Japan.

## **9. Other**

Applicants who meet any of the following conditions are not eligible, and if identified after the start of the scholarship period, they will be required to withdraw from the scholarship.

- (1) Those who are military personnel or military civilian employees at the time of their arrival in Japan or during the scholarship period
- (2) Those who are not able to arrive in Japan during the period designated by the Japanese Government (MEXT) and Tokyo Tech
- (3) Those who are not able to complete their master's or doctoral degree in the standard time period
- (4) Those who apply for this scholarship through other universities or apply for other scholarships from MEXT that overlap with this scholarship
- (5) Those who are intending to receive a scholarship from an institution other than MEXT (e.g., JASSO or government of their home country) that overlaps with this scholarship
- (6) Those who do not meet the academic background qualifications by the date required by their program.
- (7) Those who hold dual nationality of Japan and another country at the time of application and cannot verify that they have given up Japanese nationality by the date of their arrival in Japan
- (8) Those who are expecting to conduct long-term research activities outside Japan or take an extended leave of absence

## **Scholarship Term:**

**From April 2020 to March 2021 (12 months)**

Tokyo Tech-recommended MEXT Scholarship students are not permitted to enroll in a graduate program at a university other than Tokyo Tech.

Note 1: If a recipient desires to continue as a MEXT Scholarship student in a Tokyo Tech master's or doctoral program, they may apply for the MEXT Scholarship (University Recommendation-SGU) again, provided that they have made outstanding academic achievement that meets certain criteria.

Note 2: Current MEXT Scholarship (University Recommendation –SGU-) recipients who are scheduled to complete a master's or doctoral program at Tokyo Tech in September 2020 and are selected for the MEXT Scholarship (University Recommendation –SGU-) again through this round of recruitment will receive the scholarship from April 2020 until September 2020. Of these, master's-level recipients who intend to advance to a doctoral program at Tokyo Tech that commences in September 2020 may apply for the MEXT Scholarship (University Recommendation –SGU-) again in January 2020.

## **Scholarship Benefits:**

### **1. Stipend**

Scholarship recipients will be provided a monthly stipend of **147,000 JPY (master's program) or 148,000 JPY (doctoral program)**. This stipend is subject to change as specified by the regulations of the MEXT Scholarship program.

### **The Scholarship will be terminated in the following cases:**

- (1) If the recipient is determined to have made a false statement on their application
- (2) If the recipient violates any article of their pledge to the Minister of Education, Culture, Sports, Science and Technology
- (3) If the recipient violates Japan's laws and regulations and is sentenced to imprisonment of more than one year
- (4) If the recipient is subjected to disciplinary action taken by Tokyo Tech, such as expulsion or removal from the register
- (5) If it has been determined that it will be impossible for the recipient to complete their graduate program within the standard time period because of poor academic grades or suspension from Tokyo Tech
- (6) If the recipient does not acquire a Student visa before arriving in Japan, or if the recipient's status of residence in Japan has changed to one other than Student as defined in Appended Table I-4 of the Immigration Act
- (7) If the recipient has received a scholarship from another institution (excluding those specified for research expenditures)
- (8) If the recipient withdraws from Tokyo Tech or transfers to another university
- (9) If the Top Global University Project (SGU) at Tokyo Tech is terminated

The monthly stipend will not be granted to a recipient who takes a leave of absence or is long absent from Tokyo Tech.

Furthermore, if scholarship stipends were issued during the period in which one of the preceding cases applied, the recipient may be ordered to return stipends received during that period.

## **2. Travel Costs**

MEXT does not provide funding for travel to/from Japan.

## **3. Tuition and Fees**

Tuition and admission fees will be waived by Tokyo Tech.

# **Application Procedures:**

**Application Deadline: October 30, 2019**

**[Application Form Download \(zip\)](#)**

## **1. Consultation with the Prospective Academic Supervisor**

Prior to submitting application materials, applicants must consult with a prospective academic supervisor at Tokyo Tech to confirm their eligibility for the MEXT Scholarship (University Recommendation -SGU-) and participate in an initial interview. IGP (C) applicants who are considering applying for the MEXT Scholarship must confirm their eligibility before application.

## **2. Documents to be Submitted**

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**[A] Students who intend to newly enroll in a Tokyo Tech doctoral program through IGP (C), commencing in April 2020**

**(1) Application Form for the MEXT Scholarship (Form 7) (double-sided printing, original, no photocopies)**

**Photograph** (4.5 cm×3.5 cm, taken within the past six months, upper body, full-faced) Write your name and nationality on the reverse side. The photograph must be pasted on the application form. A digital photograph inserted in the form is also acceptable.

**(2) Research Plan or Research Status Sheet (Form 8) (double-sided printing)**

**(3) Official Academic Transcript** from the previous academic year (originals or certified copies).

Students are required to have a grade point average for the last academic year of 2.50 or above on a scale of 3.00. (Grades obtained as non-regular students, i.e., as a Research Student or as a student of a Japanese language school, cannot be included.)

If an applicant has already submitted a transcript to Admissions Division, a photocopy is acceptable.

**NOTE: IGP (C) applicants should include these documents in the same envelope with their IGP (C) application for admission. These applicants should send their documents to the Admissions Division.**

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**[B] Tokyo Tech students who intend to advance to a doctoral program at Tokyo Tech commencing in April 2020**

**(1) Application Form for the MEXT Scholarship** (Form 7) (**double-sided printing**, original, no photocopies)

**Photograph** (4.5 cm×3.5 cm, taken within the past six months, upper body, full-faced) Write your name and nationality on the reverse side. The photograph must be pasted on the application form. A digital photograph inserted in the form is also acceptable.

**(2) Research Plan or Research Status Sheet** (Form 8) (**double-sided printing**)

**(3) Official Academic Transcript** from the previous academic year (originals or certified copies).

Students are required to have a grade point average for the last academic year of 2.50 or above on a scale of 3.00. (Grades obtained as non-regular students, i.e., as a Research Student or as a student of a Japanese language school, cannot be included.)

**(4) English Language Proficiency Test Score Report** (originals or certified copies)

Students are required to submit English language proficiency test score reports obtained on or after October 31, 2017 from TOEFL-iBT, Revised TOEFL Paper-Delivered Test, TOEIC, or the IELTS Academic Module.

Those who have recently passed the Japanese Language Proficiency Test (JLPT) may submit that score report together with the English language proficiency test score report. (Copies of JLPT score report are accepted. Submission of JLPT results is not mandatory).

**(5) Master's Thesis Summary** (Free Format) (**double-sided printing**)

Note: Applications for the scholarship and for the doctoral program are separate. All necessary procedures to enroll in a Tokyo Tech doctoral program must be managed by each applicant.

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**[C] Tokyo Tech undergraduate students on a Japanese-Korean Government Scholarship or on the MEXT Scholarship (special admission through university recommendation) as of March 2020 who are applying for admission to a Tokyo Tech master's program commencing in April 2020**

**(1) Application Form for the MEXT Scholarship (Form 7) (double-sided printing, original, no photocopies)**

**Photograph** (4.5 cm×3.5 cm, taken within the past six months, upper body, full-faced) Write your name and nationality on the reverse side. The photograph must be pasted on the application form. A digital photograph inserted in the form is also acceptable.

**(2) Research Plan or Research Status Sheet (Form 8) (double-sided printing)**

**(3) Official Academic Transcript** from the previous academic year (originals or certified copies).

Students are required to have a grade point average for the last academic year of 2.50 or above on a scale of 3.00. (Grades obtained as non-regular students, i.e., as a Research Student or as a student of a Japanese language school, cannot be included.)

If an applicant has already submitted a transcript to Admissions Division, a photocopy is acceptable.

**(4) Certificate confirming expected graduation from undergraduate school**

If an applicant has already submitted a transcript to Admissions Division, a photocopy is acceptable.

**NOTE: Applicants to IGP (C) should include the documents stated above in one envelope together with their application for IGP (C) admission. These applicants should send their documents to the Admissions Division.**

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**[D] Students currently receiving the MEXT Scholarship (University Recommendation -SGU-)**

**(1) Official Academic Transcript** from the previous academic year (originals or certified copies).

Students are required to have a grade point average for the last academic year of 2.50 or above on a scale of 3.00. (Grades obtained as non-regular students, i.e., as a Research Student or as a student of a Japanese language school, cannot be included.)

**(2) English Language Proficiency Test Score Report** (originals or certified copies)

Students are required to submit English language proficiency test score reports from TOEFL-iBT, Revised TOEFL Paper-Delivered Test, TOEIC, or the IELTS Academic Module.



Those who have recently passed the Japanese Language Proficiency Test (JLPT) may submit that score report together with the English language proficiency test score report. (Copies of the JLPT test score report are accepted. Submission of JLPT results is not mandatory).

Note: Tokyo Tech students who have previously submitted their original test score reports to the Admissions Division should notify International Student Exchange Division.

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\*Tokyo Tech and the applicant's academic supervisor will prepare the other required forms.

### 3. Submission of Application Documents

The completed application documents must reach the Admissions Division for [A] and [C] (IGP (C) applicants), or the International Student Exchange Division for [B], [C] (applicants for programs other than IGP (C)) and [D], no later than October 30, 2019 by registered mail, courier service or a similar service.

#### [A] and [C] (applicants to IGP (C))

Admissions Division, Tokyo Institute of Technology  
West Bldg. 8E, Room 212  
2-12-1 Ookayama, Meguro-ku, Tokyo 152-8550 JAPAN  
Please refer to [the IGP\(C\) Application Guidelines](#).

#### [B], [C] (applicants to programs other than IGP (C)), and [D]

International Student Exchange Division  
2-12-1-S6-7 Ookayama, Meguro-ku, Tokyo 152-8550, JAPAN  
Applicants may submit the application documents in person to Room 308, South Bldg. 6, Ookayama Campus.

#### Notes:

- (1) Application documents must be written in either Japanese or English. Any document written in a language other than Japanese or English must be submitted with its translation in either Japanese or English.
- (2) Tokyo Tech will not accept or consider any documents received after the stated deadline or any incomplete applications.
- (3) The applicant is responsible for the tracking and receipt of all materials. Tokyo Tech strongly encourages sending the documents by registered mail, courier, or a similar service that provides tracking numbers and receipt verification services.

- (4) Submitted documents will not be returned under any circumstances. Tokyo Tech will not provide photocopies of submitted documents. Please keep a copy of all documents for personal reference. Should a document not be re-issuable, please submit a certified copy instead.
- (5) Admission may be withdrawn at any time, even after enrollment, if the application documents are found to be invalid or to contain false information.

#### **4. Notification of the Application Results**

Candidates nominated for the MEXT Scholarship (University Recommendation -SGU-) will be notified in December 2019. Official confirmation of the MEXT Scholarship recipients will be announced in February 2020.

#### **INQUIRIES:**

International Student Exchange Division  
Tokyo Institute of Technology  
2-12-1-S6-7 Ookayama, Meguro-ku,  
Tokyo 152-8550, JAPAN  
TEL: +81-3-5734-7667  
FAX: +81-3-5734-3677  
[tokyotech.mext@jim.titech.ac.jp](mailto:tokyotech.mext@jim.titech.ac.jp)